

## Green Valley Fire District

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Green Valley, Arizona 85622-8222  
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[www.gvfire.org](http://www.gvfire.org)

Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
July 27, 2022, at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson (attended telephonically), Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Nancy Schuster led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the board.

### **REPORTS AND CORRESPONDENCE**

**A. Consent Agenda-** Mr. Katzel made a motion to approve all items listed on the Consent Agenda for the month of June, Mrs. Schuster seconded the motion. All were in favor, and the Consent Agenda items were approved, (5-0).

#### **B. FINANCIAL UPDATE: Steven Rodriguez –**

- 1. March Financial Report-** Mr. Rodriguez advised that for the month of June, tax-levy revenue was over budget by \$118,501, at \$200,065, budgeted at \$81,564. Non-tax levy revenue was over budget by \$190,944, at \$305,016, budgeted at \$114,072. Personnel expenses for the month were at \$711,723, which was over budget by \$174, budgeted at \$711,549. Buildings and Fleet were over budget this month by \$64,206, at \$123,076, budgeted at \$58,870. This month, Communications came in over budget by \$10,987, at \$23,867, budgeted at \$12,880. Managerial came in under budget by \$14,790, at \$34,273, budgeted at \$49,063. For the YTD expense percentages breakdown: Personnel is the largest at 82.0%,

Communications is at 8.0%, OPS is at 5.0% and Managerial is at 5.0%. The District's cash position is at \$15,932,796, which is up from \$14,175,956 this time last year. The District's total debt is up by approximately \$51,681. There were no questions asked. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Richey seconded the motion. All were in favor, and the financials were approved, (5-0).

### **C. CHIEF'S REPORT: Chief Wunder**

- 1. Employee/Community Recognition-** Chief Wunder began by presenting Fire Corps volunteer David Vleck with recognition for completing 1500 hours as a Fire Corps volunteer. Chief Wunder thanked Mr. Vleck for the time and commitment he has given GVFD as a volunteer. Next, Chief Wunder announced the promotion of Division Chief Joey Kosiorowski to Assistant Chief. Chief Kosiorowski took the oath of office and Chief Wunder presented him with a certificate of promotion. Chief Kosiorowski's family pinned him with his new badge and pins. Lastly, Chief Wunder recognized Chief Modrzejewski, Firefighter Brandi Bret, and Engineer Amy Schultz with a coin of excellence for their hard work and successful coordination of Camp Nitro.
- 2. Legislative Issues –** Chief Wunder informed the group that he had sent an email to the Board members with a list of all the laws that were passed during the most recent legislative session. Chief Wunder also encouraged voters to go to [voteyeson310.com](http://voteyeson310.com) to vote for Proposition 310 which is the sales tax initiative Bill and would be a major funding source for Fire Districts.
- 3. GVFFA Meet & Confer Update –** Chief Wunder informed there was no Meet & Confer updates for the month of June.
- 4. Administrative/Management Update –** Chief Wunder informed the group that June wrapped up the Fiscal 2022 year and noted we had a very strong year. Chief Wunder also informed that we received \$81,259 in ARPA funding from the county, most of that related to overtime expenses through COVID. Next, Chief Wunder notified the group that the Fire Academy is currently underway, led by Captain O'Brien. Lastly, Chief informed that Madison, HR Coordinator will be returning from maternity leave on August 8<sup>th</sup>.

#### **D. OPERATIONS REPORT: Assistant Chief Kosiorowski**

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of June. There were no questions. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of June. There were no questions, the complete report is on file.
- 3. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of June. There were no questions. The complete report is on file.

#### **E. FIRE PREVENTION: Fire Marshal Stiegleiter**

- 1. Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of June. There was one incident for potential fire loss for the month of June. Total loss was estimated at \$1,000. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of June and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
- 3. Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of June and discussed updates on current construction projects, which include the new Eegee's, Mario McGee's Pizza and the Fitness Center project in Quail Creek.

#### **F. COMMUNITY OUTREACH: L.T Pratt**

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of June and also provided a video clip from Camp Nitro. There were no questions. The complete report is on file.
- 2. I am G.V.F.D-** There was no "I Am G.V.F.D" presentation for this month.

**OLD BUSINESS- None**

**NEW BUSINESS –**

**A. Discussion and Possible Action on the Disposal of Shop 4149, 2009 Ford Ranger and Shop 6824, 2008 Ford F150- Asst. Chief Joey Kosiorowski**

Assistant Chief Kosiorowski requested approval from the Board to dispose of Shop 4149 and Shop 6824, he informed the group that Shop 4149 was involved in an accident with a deer. The cost to fix the vehicle would outweigh the value of the truck and it was suggested by the body shop not to proceed to repair it. There were no questions. Mr. Katzel made a motion to approve the disposal of Shop 4149 2009 Ford Ranger and Shop 6824 2008 Ford F150, Mrs. Richey seconded the motion. All were in favor and the motion passed, (5-0).

**B. Discussion and Possible Disposal of Shop 0785, 1998 Pierce Quint- Asst. Chief Joey Kosiorowski**

Assistant Chief Kosiorowski requested Board approval for the disposal of Shop 0785, he explained to the group that the new ladder truck will be a direct replacement for Shop 0785. Staff is recommending that GVFD transfer ownership of Shop 0785 to Drexel Heights Fire District, where it would remain available for reserve use if needed by GVFD. There were no questions. Mr. Katzel made a motion to approve the Disposal of Shop 0785, 1998 Pierce Quint, Mrs. Richey seconded the motion. All were in favor and the motion passed, (5-0).

**C. Discussion and Possible Action on Approval of Resolution 2022-11 Declaring the Month of August as "Drowning Impact Awareness Month." In the Green Valley Fire District – Fire Chief Chuck Wunder**

Chief Wunder presented Resolution 2022-11 to the Board, proclaiming August as Drowning Impact Awareness month in the Green Valley Fire District. There were no questions. Mr. Katzel made a motion to approve Resolution 2022-11 as presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

**Future Agenda Items:** None

**Announcements:**

**Regular Board Meeting:** Wednesday, August 31, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 9:53 a.m.

Respectfully Submitted by:

A handwritten signature in dark ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk  
Green Valley Fire District