

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
July 26, 2023 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Schuster made a motion to approve all items on the consent agenda as presented, Mrs. Richey seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Steven Rodriguez for Gabe Buldra –

- 1. June Financial Report-** Steven Rodriguez presented the financial report and advised that for the month of June, tax-levy revenue was under budget by \$194,778 at \$42,449, budgeted at \$237,227. Non-tax levy revenue was over budget by \$135,983, at \$270,883, budgeted at \$134,900. Personnel expenses for the month were \$700,378, which was under by \$58,046, budgeted at \$758,424. Buildings and Fleet were over

this month by \$61,432, at \$121,660, budgeted at \$60,228. This month, Communications came in under budget by \$12,335, at \$6,016, budgeted at \$18,351. Managerial came in over budget by \$19,418, at \$69,643, budgeted at \$50,225. For the YTD expense percentages breakdown: Personnel is the largest at 77%, Communications is at 8%, OPS is at 9% and Managerial is at 6%. The District's cash position is at \$15,059,973, which is down from \$15,993,156 this time last year. The District's total debt is down by approximately \$225,317. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder recognized Captain Trent Schroeder and Engineer Amy Shultz with their ten-year service to GVFD pin of recognition. He thanked them both for their dedication to GVFD. Next, Chief Wunder read aloud a letter of commendation written on behalf of Engineer Shultz which showcased her achievements and dedication to GVFD, Engineer Shultz was presented with a coin of excellence by Chief Wunder.
- 2. Legislative Issues-** Chief Wunder noted there were no legislative updates at this time.
- 3. GVFFA Meet & Confer Update** – Chief Wunder informed the group that meet and confer did not meet in June but wanted to mention that Captain Thomas Beckel has been working with Rural Metro's union to coordinate an annexation push for signatures out in the community.
- 4. Administrative/Management Update** – Chief Wunder informed the group that preparation for the annual audit are currently in progress and that there were no other updates on the administrative/Management side at this time.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of June. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of June. There were no questions, the complete report is on file.

3. **Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of June. There were no questions. The complete report is on file.
4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of June. There were no questions asked. The complete report is on file.

E. FIRE PREVENTION: John O'Campo for Fire Marshal Stiegleiter

1. **Potentials Report** – Mr. O'Campo presented on the potential fire loss for the month of June. Mr. O'Campo stated there were no incidents for potential fire loss for the month of June. The complete report is on file. There were no questions asked.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of June and Mr. O'Campo shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of June and Mr. O'Campo presented those to the group. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of June. There were no questions asked.
2. **I am GVFD-**There was no "I am GVFD" for the month of June.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Resolution 2023-24 Tucson Electric Power Easement. – Chief Chuck Wunder

Chief Wunder informed the Board members that Resolution 2023-24 had been revised from the previous one approved and presented the new terms according to the Easement. There were no questions asked. Mr. Simmons made a motion to approve Resolution 2023-24 Tucson Electric Power Easement as presented. Mr. Jamieson seconded the motion and the motion passed (5-0).

B. Discussion and Possible Action on Approval of Resolution 2023-25 Declaring the Month of August as “Drowning Impact Awareness Month” in the Green Valley Fire District. -Chief Chuck Wunder

Chief Wunder presented to the Board members Resolution 2023-25 Declaring the month of August as “Drowning Impact Awareness Month” and explained details of the importance of Drowning Impact awareness in our community. There were no questions asked. Mr. Simmons made a motion to approval Resolution 2023-25 as presented. Mrs. Schuster seconded the motion and the motion passed (5-0).

Executive Session- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)

(7) Discussion or Consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property.

A. Discussion of lease or purchase of real property.

Mr. Simmons made a motion to move to the Executive Session for discussion of lease or purchase of real property. Mr. Jamieson seconded the motion. All were in favor, (5-0). The regular board meeting went into recess for an executive session at 9:42 a.m.

The Regular Board meeting was reconvened at 10:35a.m.

C. Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, August 30, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:36a.m.

Respectfully Submitted by:

A handwritten signature in dark ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk

Green Valley Fire District