

Green Valley Fire District

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www.gvfire.org

Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ February 22, 2023 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. Board Clerk Mrs. Nancy Schuster was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Jeff Jamieson led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Bob Simmons made a motion to approve all items listed on the Consent Agenda for the month of January, Mrs. Sandi Richey seconded the motion. All were in favor, and the Consent Agenda items were approved, (4-0).

B. FINANCIAL UPDATE: Steven Rodriguez –

1. January Financial Report- Steven Rodriguez presented the financial report and advised that for the month of January, tax-levy revenue was under budget by 32,851 at \$253,937, budgeted at \$286,788. Non-tax levy revenue was over budget by \$139,069, at \$248,969, budgeted at \$109,900. Personnel expenses for the month were \$572,097, which was under by \$198,584, budgeted at \$770,681. Buildings and Fleet were over

this month by \$36,948, at \$97,155, budgeted at \$60,207. This month, Communications came in under budget by \$6,254, at \$12,109, budgeted at \$18,363. Managerial came in under budget by \$14,134, at \$36,110, budgeted at \$50,244. For the YTD expense percentages breakdown: Personnel is the largest at 76%, Communications is at 9%, OPS is at 10% and Managerial is at 5%. The District's cash position is at \$11,208,788, which is up from \$8,093,469 this time last year. The District's total debt is down by approximately \$655,868. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder recognized Ann Birch, Fire Corp volunteer, for her dedicated service to GVFD as a founding member of Fire Corp. Ann Birch will be retiring from her volunteer service duties. Chief Wunder also recognized the Engineer candidates who passed their promotional tests last Friday.
- 2. Legislative Issues** – Chief Wunder mentioned and discussed Bill 2803 and Senate Bill 1172, both could have an impact on the district if approved. Both bills discussed are still in process, Chief Wunder will provide updates when available.
- 3. GVFFA Meet & Confer Update** – Chief Wunder informed the group that Meet & Confer met last month and finished the review of 2 out of 3 policies left to review. The group also discussed salaries and health insurance benefits.
- 4. Administrative/Management Update** – Chief Wunder discussed that budget season is coming up and there are three additional Budget Board Planning Meetings scheduled to discuss the topic. Chief Wunder also noted that Madison will be starting open enrollment the first two weeks in April. Lastly, Chief Wunder informed the group that the annexation request was dropped off at the assessor's office, the next step is a boundary impact statement, and that has been sent to the attorneys for review and approval.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of January. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS –** Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of January. There were no questions, the complete report is on file.
- 3. Training and Communications –** Asst. Chief Kosiorowski filed a written report on Training for the month of January. There were no questions. The complete report is on file.
- 4. Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of January. There were questions asked and Chief Kosiorowski answered those questions accordingly. The complete report is on file.

E. FIRE PREVENTION: Fire Marshal Stiegleiter

- 1. Potentials Report –** Fire Marshall Stiegleiter presented on the potential fire loss for the month of January. There were no incidents of potential fire loss for the month of January.
- 2. Prevention Activities Report –** Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of January and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
- 3. Construction Report –** Fire Marshall Stiegleiter filed a written report on new construction activities for the month of January. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of January. The complete report is on file.
- 2. I am GVFD-** A special power point presentation was given in recognition of Ann Birch for her service to Fire Corp.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Stucco Repairs at Station 151.

Assistant Chief Kosiorowski presented information regarding the stucco repairs at Station 151. Some questions were asked, and Assistant Chief Kosiorowski answered those questions accordingly. Mr. Simmons made a motion to approve the stucco repairs at Station 151 as presented; Mr. Jamieson seconded the motion, all were in favor and motion passed (4-0).

B. Discussion and Possible Action on the purchase and outfit with equipment of a 2023 North Star Ambulance not to exceed \$250,000.

Assistant Chief Kosiorowski presented information regarding the purchase and outfit with equipment of a 2023 North Star Ambulance. Purchase price \$213,099, taxes of \$12,999, and Cot and Mount priced at \$18,000. Mr. Simmons made a motion to approve the purchase and outfit with equipment of a 2023 North Star Ambulance not to exceed \$250,000 as presented. Mr. Jamieson seconded the motion; all were in favor and the motion passee (4-0).

C. Executive Session- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)

- (1) For Discussion and consideration of employment assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body, except that, with the exception of salary discussion, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

There will be no action taken during the Executive Session.

Mr. Simmons made a motion to move into Executive Session for discussion regarding the Fire Chief's contract. Mr. Jamieson seconded the motion. All were in favor, (4-0). The regular board meeting went into recess, for an executive session at 9:46 a.m.

The Regular Board Meeting was reconvened at 10:38 a.m.

- A. Mr. Simmons made a motion to approve the Fire Chief's contract as presented, Mr. Jeff Jamieson seconded the motion. All were in favor and the motion passed (4-0).

Future Agenda Items: None

Announcements:

Special Meeting: Board Budget Meeting Thursday March 16th, 2023, at 8:30 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, March 29, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:39 a.m.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District