

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
November 29, 2023 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Bob Simmons, and Mr. Jeff Jamieson attended via video conference call. Mrs. Sandi Richey was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Bob Simmons led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There was one call to the public. Green Valley resident Mr. Bill Katzel spoke briefly to thank the staff and board members of GVFD.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Schuster made a motion to approve all items on the consent agenda as presented, Mr. Simmons seconded the motion. All were in favor and the consent agenda was approved, (4-0).

B. FINANCIAL UPDATE: Steven Rodriguez for Gabe Buldra –

- 1. September Financial Report-** Mr. Rodriguez presented the financial report and advised that for the month of October, tax-levy revenue was under budget by \$362,850 at \$3,048,320, budgeted at \$3,411,170. Non-tax levy revenue was over budget by \$77,724, at \$214,390, budgeted at \$136,666. Personnel expenses for the month were \$809,257, which was

under by \$6,670, budgeted at \$802,587. Buildings and Fleet were under this month by \$13,039, at \$58,256, budgeted at \$71,295. This month, Communications came in under budget by \$13,170, at \$10,128, budgeted at \$23,298. Managerial came in under budget by \$20,953, at \$70,299, budgeted at \$91,252. For the YTD expense percentages breakdown: Personnel is the largest at 80%, Communications is at 8%, OPS is at 6% and Managerial is at 6%. The District's cash position is at \$16,001,531, which is down from \$18,115,641 this time last year. The District's total debt is down by approximately \$519,493. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder presented Fire Corp members Karen Rowell with her 1,000 hours of service pin and Dan Hryciw with his 500 hours of service pin. Chief Wunder thanked them both for their service and dedication to GVFD.
- 2. Legislative Issues-** Chief Wunder noted that the legislative session starts in January, and they are working on preparations for the next session. There were no other updates at this time.
- 3. GVFFA Meet & Confer Update-** Chief Wunder informed the group that Meet & Confer did not meet last month but mentioned they are focused on lateral transfers and first job offers have begun.
- 4. Administrative/Management Update** – Chief Wunder stated that administrative job postings have been posted with plans to hire new staff in January.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of October. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of October. There were no questions, the complete report is on file.

3. **Training and Communications** – Asst. Chief Kosirowski filed a written report on Training for the month of October. There were no questions. The complete report is on file.
4. **Bond Project Update-** Asst. Chief Kosirowski filed a written report on the Bond Project Update for the month of October, There were no questions. The complete report is on file.

E. FIRE PREVENTION: Roger Thompson for Fire Marshal Stiegleiter

1. **Potentials Report** – Mr. Thompson presented the potential fire loss for the month of October. There were no incidents for potential fire loss for the month of October. There were no questions asked. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of October and Mr. Thompson shared those details during the presentation. New construction and inspection data were discussed. There were no questions asked. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of September and Mr. Thompson presented those to the group. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of October and presented those to the group. There was a question asked from a board member and Mr. Pratt answered that accordingly.
2. **I am GVFD-**There was no “I am GVFD” for the month of October.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on the Purchase of a 2024 Ram 3500 4x4 Ambulance in the amount of \$231,617.00.

Chief Wunder requested to the Board members approval for the purchase of a 2024 Ram 3500 4x4 Ambulance in the amount of \$231,617.00. Chief Wunder explained that this ambulance would be standard capital replacement and would be projected for FY 2025. Chief Wunder noted to the Board members that due to supply and demand issues, planning in advance for the purchase is necessary. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the purchase of the 2024 Ram 3500 4x4 Ambulance at the requested amount of \$231,617.00 as presented. Mrs. Schuster seconded the motion; all were in favor the motion passed (4-0).

B. Discussion and Possible Action of Resolution 2023-30 Authorizing the Green Valley Fire District's Participation in the Local Government Investment Pool.

Chief Wunder requested from the Board members approval of Resolution 2023-30. Chief Wunder explained to the Board members that the Secretary of State has a program where organizations like GVFD can invest with their local government investing pools, he stated that the rates have been favorable and would like to move some of the funds into these more favorable investment pools. He also noted that quick access to those funds would be a benefit, if needed. There were no questions asked from the Board members. Mrs. Nancy Schuster made a motion to approve Resolution 2023-30, authorizing the Green Valley Fire District's participation in the Local Government Investment Pool as presented. Mr. Bob Simmons seconded the motion; all were in favor and the motion passed (4-0).

C. Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, December 13, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:36 a.m.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District