

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
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www.gvfire.org

Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ March 31, 2021 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mrs. Schuster led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Board Clerk Schuster – Board Clerk Schuster presented the minutes from the Regular Meeting of February 24, 2021 and the Board Planning Meeting of March 23, 2021. Mr. Katzel made a motion to approve both sets of minutes as presented. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey advised that the pension board did not meet in the month of February.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder –

- 1. Employee/Community Recognition-** Chief Wunder advised of four recent promotions within the District. Trent Schroder and Matt Hughes were both promoted to Captain. Bruce Turner and Freddie Contreras were both promoted to Engineer. Chief Wunder then went on to express his appreciation to Chief Rowe, Captain Taormina, NP Adrienne O'Brien as well as the office staff for all their hard work and dedication to the vaccination POD's in February and March. Chief Wunder stated that the District has deployed a new EPCR for both Fire and EMS with ImageTrend, stating it has been a good transition for the District, and thanked Chief Kosiorowski and Chief VanAlstine for their work on this project.
- 2. Legislative Issues** – Chief Wunder advised he did not have much of an update since last week's meeting, other than the presumptive cancer bill

will most likely pass. Chief Wunder stated this will have heavy budget implications where our worker's compensation renewal is concerned. Chief Wunder also noted that the AFDA board training will take place on April 9th at the Drexel Heights Administration building.

3. **GVFFA Meet & Confer Update** – Chief Wunder advised that there was no meeting for the month of February.
4. **Administrative/Management Update** –Chief Wunder stated the District opened escrow on the new property last week, and that he and Chief Kosiorowski have begun meeting with architects. Chief Wunder did note he plans on holding another Board Planning Meeting in May to further discuss Workers Compensation as well as continuing discussions on staffing including Paramedics.
5. **Valley Emergency Communication Center (VECC) Update** –Chief Wunder stated the VECC has officially exited Rapid Deploy and is now moving forward with a program with Central Square called Suite Pro and advised this will be approximately a 6–7-month implementation process.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of February. Chief Kosiorowski stated rescue 153 had an uptick in calls this month, due to being the back up for AMR, who are still short staffed. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes, stating the District still has not opened for public classes. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of February. Chief Kosiorowski noted there was multiple trainings for the month of February such as BORSTAR and live fire at DMAFB. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter-

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was no fire loss for the month of February. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of February. Mr. Stiegleiter noted that the Fire Inspectors will be out of town the first week of April for NFA training. There were no questions. The complete report is on file.

3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of February. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T Pratt-

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of February. There were no questions. The complete report is on file.

E. FINANCIAL UPDATE: Gabe Buldra –

1. **February Financial Report-** Mr. Buldra advised that for the month of February, tax-levy revenue was over budget by \$163.00, at \$569,665.00, budgeted at \$569,502.00. Non-tax levy revenue was under budget by \$8,671.00, at \$82,627.00, budgeted at \$91,298.00. Personnel expenses for the month were at \$658,529.00, which was under budget by \$5,160.00, budgeted at \$663,689.00. Buildings and Fleet were under budget this month by \$13,474.00, at \$36,834.00, budgeted at \$50,308.00. This month, Communications came in over budget by \$39,047.00, at \$52,250.00, budgeted at \$13,203.00. Managerial came in under budget by \$26,698.00, at \$16,974.00, budgeted at \$43,671.00. From a YTD perspective, total revenues are at \$9,149,055.00, which puts us over budget by \$713,759.00, budgeted at \$8,435,296.00. For the YTD expense percentages breakdown: Personnel is the largest at 80.0%, Communications is at 9.0%, OPS is at 6.0% and Managerial is at 5.0%. The District's cash position is at \$6,959,637.00, which is up from \$ 5,519,149.00 this time last year. The District's total debt is down by approximately \$684,000.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Authorizing the Fire Chief to Pay Off the Zion Bank Loan Balance – Chief Wunder

Chief Wunder briefly discussed the Zion bank loan, and stated Zion needs a 60-day notice of payoff. Chief Wunder states the loan payoff amount is roughly \$430,000. Mr. Katzel made a motion to approve the Fire Chief to pay off the Zion bank loan. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

B. Discussion and Possible Action on Resolution 2021-06; Annexation of the Santoro Residence in Stone House- Division Chief Kosiorowski

Chief Kosiorowski presented a simple Annexation of the Santoro residence. There were no questions. Mrs. Richey made a motion to approve Resolution 2021-06 as it was presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

C. Discussion and Possible Action on Resolution 2021-07; Annexation of the Olsen Residence in Stone House- Division Chief Kosiorowski

Chief Kosiorowski presented a simple Annexation of the Olsen residence. There were no questions. Mrs. Richey made a motion to approve Resolution 2021-07 as it was presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, April 28, 2021 at 9:00 A.M.
at the Green Valley Fire District Headquarters/Training Center,
1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:35 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District