

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400

www.gvfire.org

Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
September 28, at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, and Mr. Bill Katzel. Mrs. Sandi Richey was not in attendance. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Nancy Schuster led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Katzel made a motion to approve all items listed on the Consent Agenda for the month of August, Mrs. Schuster seconded the motion. All were in favor, and the Consent Agenda items were approved, (4-0).

B. FINANCIAL UPDATE: Gabe Buldra –

- 1. August Financial Report-** Mr. Buldra advised that for the month of August, tax-levy revenue was under budget by \$15,958, at \$20,557, budgeted at \$36,515. Non-tax levy revenue was over budget by \$253,222, at \$363,122, budgeted at \$109,900. Personnel expenses for the month were at \$784,248, which was over budget by \$1,058, budgeted at \$783,190. Buildings and Fleet were over this month by \$13,360, at \$73,567, budgeted at \$60,207. This month, Communications came in under budget by \$957, at \$17,406, budgeted at \$18,363. Managerial came in under budget by \$17,082, at \$65,612, budgeted at \$82,694. For

the YTD expense percentages breakdown: Personnel is the largest at 75%, Communications is at 12%, OPS is at 6% and Managerial is at 7%. The District's cash position is at \$14,909,201, which is up from \$13,014,361 this time last year. The District's total debt is down by approximately \$365,016. There were no questions asked. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition-** Chief Wunder started off by recognizing district employees who have 5, 10, 15, and 20 years of service with Green Valley Fire District. Each employee in attendance was presented with a pin of recognition and Chief Wunder thanked them for their commitment to GVFD. Next, Chief Wunder recognized Raymond Rau promoted to Firefighter, Michael Johnson, promoted to Engineer, and Tim Silva, promoted to Captain. With family present, they all were presented with new badges and pins for their achievements.
- 2. Legislative Issues –** Chief Wunder informed the group there were no legislative updates but continue to push for ongoing support of proposition 310.
- 3. GVFFA Meet & Confer Update –** Chief Wunder informed the group that Meet & Confer met and everything is running smoothly, the team continues to be focused on reviewing and updating the policy manual which will continue through the rest of this year.
- 4. Administrative/Management Update –** Chief Wunder reported that the focus is to aggressively work on hiring and hiring initiatives for the district at this time.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of August. There were no questions. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS –** Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of August. There were no questions, the complete report is on file.

3. **Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of August. There were no questions. The complete report is on file.
4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of August. There were no questions. The complete report is on file.

E. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of August. There were no incidents for potential fire loss for the month of August. There were no questions. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of August and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of August and discussed updates on current construction projects, which included updates on the Quail Creek Fitness Center and the La Posada maintenance building. There were no questions. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of August. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** There was no I am G.V.F.D presentation today.

OLD BUSINESS- None

NEW BUSINESS –

A. Presentation on New Fire Station 152, Discussion and Possible Action on GMP#2 for Construction of New Station 152-Assistant Chief Joey Kosiorowski

Chief Wunder started off by informing the Board members of an error on the requested amount for item A on the agenda. the correct amount requested for approval is \$3,440,412. Assistant Chief Kosiorowski introduced guests John Price with WSM Architects along with Fred Knapp, and Mike Pilkington with CORE Construction who presented information and a PowerPoint to the Board members to request approval of GMP#2 in the amount of \$3,440,412 for the construction of the new station 152. There were some questions asked from the Board members and Assistant Chief Kosiorowski and CORE representatives answered those questions accordingly. Mr. Katzel made a motion to approve GMP#2 in the amount of \$3,440,412 as presented, Mrs. Schuster seconded the motion. All were in Favor, and the motion passed, (4-0).

B. Discussion and Possible Action on Resolution 2022-14: A Resolution Declaring the Month of October as Fire Prevention Month in the Green Valley Fire District-Fire Chief Wunder

Chief Wunder presented Resolution 2022-14 to the Board, requesting approval for declaring the month of October as Fire Prevention Month in the Green Valley Fire District. There were no questions. Mr. Katzel made a motion to approve Resolution 2022-14 as presented, Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (4-0).

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, October 26, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

GVFD Annual Pancake Breakfast: Friday, October 14th at Fire Station 151 located at 250 N. La Cañada Dr. Green Valley, AZ 85614

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:46 a.m.

Respectfully Submitted by:

A handwritten signature in dark ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk

Green Valley Fire District

