

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ June 24, 2020 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public logged in to the meeting who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of May 27, 2020. Mr. Allen made a motion to approve the minutes. Mr. Katzel seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey advised that there was no pension board meeting for the month of May.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder -

- 1. Employee/Community Recognition**– Chief Wunder expressed his continuous gratitude towards all staff for the diligence and cooperation with the handling of the COVID-19 measures and prevention. In addition, he gave a special thank you to the crews assisting with the Bighorn Fire for their outstanding work and representation.
- 2. Legislative Issues** – Chief Wunder advised that there were no major legislative issues or updates.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised that there was no meeting; however, progress remains on track.
- 4. Administrative/Management Update** – Chief Wunder indicated that Administrative Manager Talia Carey is wrapping up end of year projects such as benefits and payroll processes. Hiring is in progress with a goal

start date of August 3rd. Mr. Katzel asked how many candidates would be in the academy and Mr. Jamieson asked if any candidates are retired Fire Fighters. Chief Wunder advised that there will be 11 total positions available including 8 for GVFD and 3 designated for DHFD. In addition, he advised that there are no retirees amongst the group of new hires. There were no further questions.

5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, including the new Rapid Deploy System. A few minor issues have been encountered within the system; however, they are being addressed.

B. OPERATIONS REPORT: Chief Wunder-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of May. Chief Wunder presented the data to the Board. Mr. Allen asked if the utility trucks have been useful, Chief Wunder provided some examples of their use, benefit and functionality. There were no further questions. His report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS Classes. Chief Wunder presented the data to the Board. There were no questions. The complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training. Chief Wunder presented the data to the Board and added that Amy Schultz recently earned a promotion for Engineer. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter-

1. **Potentials Report** – Fire Marshal Stiegleiter filed a written report on the potential fire loss for the month of May. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of May. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of May. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T. Pratt-

1. **Public Education Events-** Mr. Pratt filed a written report on community and Fire Corps activities for the month of May. Mr. Allen asked for an

update regarding the Bighorn Fire. Mr. Pratt provided some insight and gave a brief update on the activities of the crews actively on scene. There were no further questions. The complete report is on file.

E. FINANCIAL UPDATE: Ben Archer-Clowes -

1. May Financial Report- Mr. Archer- Clowes filed a written report for the May financials and went over the details. There were no further questions. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mrs. Schuster seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Resolution 2020-08; Annexation of the Wayer Residence in Stone House- Fire Chief Chuck Wunder

Chief Wunder presented the request for Resolution 2020-08; Annexation of the Wayer residence in Stonehouse. Mr. Katzel made a motion to approve the Resolution. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

B. Discussion and Possible Action on Approval of Resolution 2020-09; FY 2021 PSPRS Pension Funding Policy- Fire Chief Chuck Wunder

Chief Wunder presented Resolution 2020-09, requesting approval for the Pension Funding Policy. Mr. Katzel made a motion to approve the Resolution. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

C. Discussion and Possible Action on Approval of GVFD Resolution 2020-10; Resolution Proclaiming August as Drowning Impact Awareness Month in the Green Valley Fire District – Fire Chief Chuck Wunder

Chief Wunder presented Resolution 2020-10, requesting approval to proclaim August as Drowning Impact Awareness Month for the Green Valley Fire District. Mr. Katzel made a motion to approve the Resolution. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

D. Discussion and Possible Action on Resolution 2020-11; A Resolution of the District Board of Green Valley Fire District of Pima County, Arizona, To Adopt A Resolution Ordering And Calling A Special Bond Election To Be Held In And For the District And Authorizing The Fire Chief, Or His Designee, To Comply With Certain Sections of the Internal Revenue Code- Fire Chief Chuck Wunder

Chief Wunder presented an approval request for Resolution 2020-11; Resolution of the District Board of Green Valley Fire District of Pima County, Arizona, To Adopt A Resolution Ordering And Calling A Special Bond Election To Be Held In And For the District And Authorizing The Fire Chief, Or His Designee, To Comply With Certain Sections of the Internal Revenue Code. Mrs. Schuster asked if water district and library district rates are anticipated to increase, Chief Wunder provided feedback and offered to seek additional information if needed. Mrs. Richey asked for clarification regarding the Board's role in canvassing of the election results. Chief Wunder clarified that it is a formalized process of accepting the election results. There were no further questions. Mr. Katzel made a motion to approve the Resolution. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

Mr. Allen temporarily adjourned the meeting for a break prior to the Executive Session at 09:35 A.M.

Mr. Allen called the meeting back to order at 09:40 A.M. and requested a motion to move into Executive Session. Mr. Katzel made a motion to go into Executive Session and the motion was seconded by Mrs. Richey. All were in favor, and the motion passed, (5-0).

IX. EXECUTIVE SESSION- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)

- (1) for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Upon completion of the Executive Session, Mr. Allen called the Regular meeting back to order.

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, July 29, 2020 at 9:00 A.M. from the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Mr. Allen adjourned the meeting at 10:51 A.M.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk

Green Valley Fire District