

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ September 25, 2019

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Chair Tom Allen, Ms. Sandi Richey, Clerk Nancy Schuster, and Mr. Harry Smith. Mr. Bill Katzel was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Smith led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of August 28, 2019 for approval. Mr. Smith made a motion to approve the minutes. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (4-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith- The pension board met on September 4, 2019 to approve 6 of the 8 new hires from class 19-01. 2 of the 8 were already in PSPRS. There were no questions.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder-

- 1. Employee/Community Recognition** – Chief Wunder thanked the staff for their work on the 9/11 ceremony and thanked Engineer Creighton for his work; in addition, mentioned Lt. Ogden for his moving speech. Chief Wunder presented five-year service pins to the following employees: Engineer Trent Schroeder, Firefighters Annette Kelley, Mike Downes Jr. and Colin Aikman. He then thanked them for their years of service and dedication to the District.

- 2. Legislative Issues** – Chief Wunder reported that AFDA has begun putting together some of its legislative agenda for the next legislative session. Chief believes that it will be a fairly quiet session as this is an election year and the legislators will be focused on reelection. There may be some CON reform from private sector that AFDA will keep an eye on. Fire District caps and PSPRS should continue to be hot topics within AFDA. It is unlikely there will be any changes to these concerns during this legislative session. There is a new actuarial group that is meeting tomorrow in Phoenix, and Chief Wunder will be attending the PSPRS meeting.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised that the latest meet and confer went well, advising that per Chief Kosiorowski, there was support of policies that are on the agenda for today. Labor and Management continue to have a shared vision for the future of the District. President Beckel recently made good advancements in his work for the labor management initiative, and things are progressing well.
- 4. Administrative/Management Update** – Chief Wunder advised the Board that it has been business as usual in Administration.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, stating they have been working on a new scope of work with AT&T and Rapid Deploy. The goal is for quarter one implementation, and there will be a penalty clause for accountability if goals are not met. There were no questions.

B. OPERATIONS REPORT: Chief Kosiorowski -

- 1. Response Data** – Chief Kosiorowski reported on 1027 calls for the month of August. We responded to 386 medical calls, which equaled 38%. 560 calls were service related, equaling 55%, and GVFD responded to nine fires, equaling 1%. He also gave an update on transports for the month, (99) as well as the destinations of those transports. Mr. Allen and Mr. Smith asked questions about when the OST's would be stopping their employment this year, and when it would restart next year, which Chief Wunder and Chief Kosiorowski addressed. There were no other questions. His report is on file.
- 2. Nurse Practitioner Response Unit/BLS** – Chief Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS Classes. NP O'Brien saw 20 patients in August. There were 3 scheduled appointments, 1 CAT Wellness visit and 16 employee

visits. There were 14 BLS classes held this month, for a total of 86 students. There were no other questions. The complete report is on file.

- 3. Training and Communications** – Chief Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were 1416.25 logged training hours for the month of August, and 1530.0 Academy hours. The training hours included Tape & Chart, Phase II DO Training and Live Fire. There were no questions. His report is on file.

C. Fire Prevention: Mr. Dennis Stiegleiter-

- 1. Potentials Report** – There were no potentials to report on for the month of August. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter reported on the inspections and activities for the month. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita and gave an update on the businesses that have opened or will open shortly in Green Valley and Sahuarita. There were 48 total permits issued from the Town of Sahuarita in August, with seven of them being solar permits. New residential home permits have dropped slightly this month, with 24 permits for new construction. Mr. Smith asked a question about sprinklers in the Evangelical church building, which Mr. Stiegleiter addressed. Chief Wunder added to the report, by stating that he and Chief Kosiorowski recently attended some training that highlighted a battery explosion in Surprise where several firefighters were hurt. He brought it up because these solar power storage facilities are becoming more popular and because we have some in our community. In addition, he mentioned that technology like that found in a Tesla, can provide new challenges for our firefighters. He highlighted a Tesla car fire in the Phoenix valley that was very difficult to put out. Mrs. Schuster and Mr. Allen had a few general questions about batteries which were addressed by Chief Wunder and Chief Kosiorowski. There were no other questions. The complete report is on file.

D. Community Outreach: - Chief Kosiorowski for L.T. Pratt

1. Public Education Events- Chief Kosiorowski gave a PowerPoint presentation which reported on Fire Corps activities for the month of August. Fire Corps currently has 66 active members. Chief Kosiorowski gave an update on volunteer hours for Fire Corps for the month of August, which totaled 693. The PowerPoint presentation touched on trends in the smoke alarm battery program, as well as lockbox installs. He then discussed the public and media events that Fire Corps assisted with in August, such as Kick off for National Night Out, Fire Extinguisher Training, GVR SOS Seminar, Caterpillar Car Show and Preschool Fire Drills. Chief Kosiorowski then touched on the media coverage for the month and thanked them for their support. Chief Kosiorowski also provided a CERT update and gave an update on SHiM hours as well. Heather Thomas provided the "I am GVFD" presentation for the Board Members and those in attendance. There were no questions. The complete report is on file.

E. Financial Update: Melissa Tomlinson -

1. August Financial Report- For the month of August, tax levy revenue was under budget by \$34,214.00, at \$8,073.00, budgeted at \$42,287.00. Non-levy revenue was over budget by \$42,733.00, at \$137,222.00, budgeted at \$94,490.00. Personnel expenses for the month were at \$599,709.00, which was under budget by \$43,421.00, budgeted at \$643,131.00. Buildings and Fleet are under budget this month by \$9,976.00, at \$41,514.00, budgeted at \$51,491.00. This month, Communications came in under budget by \$4,095.00, at \$14,945.00, budgeted at \$19,040.00. Managerial came in under budget by \$108.00, at \$48,825.00, budgeted at \$48,932.00. From a YTD perspective, total revenues are at \$303,247.00, which puts us under budget by \$25,410.00, budgeted at \$328,657.00. This is lower than our position last year, mostly due to Wildland Receivables. For the YTD expense percentages breakdown: Personnel is the largest at 78%, Communications is at 11%, OPS is at 5%, and Managerial is at 6%. The District's cash position is at \$2.98 million dollars, which is up from \$2.33 million this time last year. This is slightly lower than normal, due to GVFD paying off a large lease. The complete report is on file. Mrs. Schuster made a motion to accept the financials. Mr. Smith seconded. All were in favor, and the financials were approved, (4-0).

OLD BUSINESS: None

NEW BUSINESS –

- A. Discussion and Possible Action on Moving November Board Meeting from November 27th to November 20th and December Board Meeting from December 25th to December 18th -** Chief Chuck Wunder- Chief Wunder requested to adjust the board meeting dates to avoid the Thanksgiving and Christmas holidays. Mrs. Richey made a motion to accept the revised dates. Mrs. Schuster seconded. All were in favor, and the revised dates were approved, (4-0).
- B. Discussion and Possible Action on Resolution 2019-17; Annexation of the Cruz Residence (Stonehouse) –** Division Chief Joey Kosiorowski- Chief Kosiorowski presented the simple annexation of the Cruz residence in Stonehouse to the Board for approval. Mr. Smith made a motion to approve the resolution. Mr. Allen seconded. All were in favor, and the resolution passed, (4-0).
- C. Discussion and Possible Action on Resolution 2019-18; Approval of an Intergovernmental Agreement for Shared Services Between Green Valley Fire District and Drexel Heights Fire District-** Chief Chuck Wunder- Chief Wunder spoke to the Board about the reasons behind the shared services, reminding them that our strategic plan addresses regional cooperation. He also reminded those in attendance that this is not a JPA, merger or consolidation. The IGA is merely laying the framework for what we are doing already. There will be no cost attached to this, and legal counsel has reviewed the document. DHFD will be bringing the IGA before their Board on Friday. Chief Wunder made mention of the fact the DHFD is capped at 3.25, while we are at 2.52. He also addressed the fact that there is an out clause as well, in the case of any concerns that may arise. Mrs. Schuster made a motion to approve the resolution as presented. Mr. Smith seconded. All were in favor, and the motion passed, (4-0).

D. Discussion and Possible Action on Policy Changes to Green Valley Fire District Personnel Policies EB102, and EB103- Chief Chuck Wunder- Chief Wunder presented the policies to the Board and explained the need for the modifications. He advised that Labor was on board with the changes. Mr. Smith made a motion to approve the policies as presented. Mrs. Schuster seconded. All were in favor, and the policy changes were approved, (4-0).

Future Agenda Items: None

Announcements:

GVFFA Chili Cookoff: Friday, September 27, 2019 at 5:00 P.M. at Quail Creek, 2055 E. Quail Crossing, Green Valley

Pancake Breakfast: Friday, October 11, 2019 at 7:00: AM., at Station 151, 250 N. La Canada Dr.

Regular Board Meeting: Wednesday, October 30, 2019 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN

There being no further business, Mr. Allen adjourned the meeting at 9:48 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District