

Green Valley Fire District

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www.gvfire.org

Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ February 26, 2020 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours.

Members of the Board present included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Bill Katzel, Mrs. Sandi Richey, and Mr. Jeff Jamieson. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mrs. Schuster led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of January 29, 2020 for approval. Mr. Katzel made a motion to approve the minutes. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey gave an update on the last pension board meeting, and advised a retirement was approved for Captain Robert Zinn. No further updates.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder -

- 1. Employee/Community Recognition** – Chief Wunder congratulated Kim Smith from the Green Valley Newspaper, for her upcoming promotion as editor in Safford, AZ. Chief Wunder also announced the promotion ceremony for newly promoted Captains for the March Board meeting.
- 2. Legislative Issues** – Chief Wunder discussed upcoming challenges regarding funding for the presumptive cancer bill being presented; this poses a potential threat of a 270% increase in cost. Chief Wunder

addressed Mr. Katzel and Mrs. Schuster's questions and provided feedback regarding the presumptive cancer bill. Chief Wunder will remain in contact with updates regarding any issues. In addition, Chief Wunder provided an update on the commercial assessment rate adjustment. No other new updates. There were no further questions.

3. **GVFFA Meet & Confer Update** – Chief Wunder provided an update on the meeting and discussed upcoming plans for staffing needs.
4. **Administrative/Management Update** – Chief Wunder advised that management objectives are on track; however, he informed the Board that budget planning is stalled while we wait for resolution regarding worker's compensation providers and costs.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, advising that progress remains on track and to anticipate a crossover on April 7, 2020. In addition, Chief Wunder advised of upcoming discussions regarding an update for a new records management system.

OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski reported that GVFD responded to 891 medical calls in the month of January. There were 311 calls that were service related and GVFD responded to seven fires. Chief Kosiorowski gave an update on transports for the month, (121), as well as the destinations of those transports. There were no questions. His report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS Classes. NP O'Brien saw 38 patients in January. There were 5 scheduled appointments, 28 employee visits and 5 CAT wellness visits. There were 14 BLS classes held this month, for a total of 75 students. There were no questions. The complete report is on file.
3. **Training and Communications** – Chief Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were 928.75 logged training hours for the month of January. The training hours included Paramedic and EMS refresher courses, live fire training, SLICE-RS training and an extrication class. There were no questions. The complete report is on file.

C. Fire Prevention: Mr. Dennis Stiegleiter-

- 1. Potentials Report** – There were no potentials to report on for the month of January. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter reported on the inspections and activities for the month. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita. In addition, he gave an update on the businesses that have opened or will open shortly in Green Valley and Sahuarita. There were 88 total permits issued from the Town of Sahuarita in January, with 10 of them being solar permits. There were no questions. The complete report is on file.

D. Community Outreach: Division Chief Joey Kosiorowski

- 1. Public Education Events-** Chief Kosiorowski gave a PowerPoint presentation which reported on Fire Corps activities for the month of January. Fire Corps currently has 58 active members and 13 trainees. Chief Kosiorowski gave an update on January volunteer hours for Fire Corps, which totaled 733. The PowerPoint presentation touched on trends in the smoke alarm battery program, as well as lockbox installs. He then discussed the public and media events that Fire Corps assisted with throughout the month, such as HOA meetings, Volunteer Showcase, school drills and safety presentations, American Legion fundraiser and the Fire Corps Pancake Breakfast. Chief Kosiorowski then touched on the media coverage and trends for the year. Chief Kosiorowski also provided a CERT update and gave an update on SHIM hours. Chief Kosiorowski recognized Chuck Hill and his team for their recruitment efforts. Mr. Katzel asked if the new recruits were Full Time volunteers; however, the employment status was not immediately known. There were no further questions. The complete report is on file.

E. Financial Update: Gabe Buldra -

- 1. January Financial Report-** Mr. Buldra advised that for the month of January, tax levy revenue was under budget by \$17,924.00, at \$201,141.00, budgeted at \$219,066.00. Non-tax levy revenue was over budget by \$50,340.00, at \$144,830.00, budgeted at \$94,490.00. Personnel expenses for the month were at \$658,050.00, which was over budget by \$10,113.00, budgeted at \$647,937.00. Buildings and Fleet are under budget this month by \$54,617.00, at \$46,873.00, budgeted at \$101,491.00. This month, Communications came in under budget by \$16,280.00, at \$169,328.00, budgeted at \$185,608.00. Managerial came in over budget by \$10,577.00, at

\$59,510, budgeted at \$48,932.00. From a YTD perspective, total revenues are at \$7,741,663.00, which puts us over budget by \$343,833.00, budgeted at \$7,397,830.00. For the YTD expense percentages breakdown: Personnel is the largest at 80%, Communications is at 9%, OPS is at 6%, and Managerial is at 5%. The District's cash position is at \$6.3 million dollars, which is up from \$ 5.4 million dollars this time last year. The District's total debt is down by approximately one million dollars. There were no questions. The complete report is on file. Board member Bill Katzel made a motion to accept the financials. Board Clerk Nancy Schuster seconded. All were in favor, and the financials were approved, (5-0).

NEW BUSINESS –

A. Discussion and Possible Action Regarding Policy Revision EC104-Overtime and Compensatory Time- Division Chief Joey Kosiorowski- Chief Kosiorowski presented Policy EC104 and the recommended revision to the board. There were no questions. Board Member Sandi Richey made a motion to approve the policy update. Board Clerk Nancy Schuster seconded the motion. All were in favor, and the motion passed, (5-0.)

B. Discussion and Possible Action to Approve Resolution 2020-03-Amendment to Pima County Hazmat IGA- Chief Chuck Wunder- Chief Wunder presented an amendment to the Pima County IGA explaining the need for extension. Board Chair Allen asked a follow up question that Chief Wunder addressed regarding participation. Board Clerk Nancy Schuster made the motion to approve Resolution 2020-03-Amendment to Pima County Hazmat IGA. Board member Bill Katzel seconded the motion. All were in favor, and the motion passed, (5-0.)

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, March 25, 2020 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Mr. Allen adjourned the meeting at 9:31 A.M.

Respectfully Submitted by:

Approved By
Date

G.V.F.D. Board Electronically
3/25/2020

Nancy Schuster, Board Clerk
Green Valley Fire District