

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
October 26, 2022 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mrs. Sandi Richey, and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Sandi Richey led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Katzel made a motion to approve all items listed on the Consent Agenda for the month of September, Mrs. Richey seconded the motion. All were in favor, and the Consent Agenda items were approved, (5-0).

B. FINANCIAL UPDATE: Gabe Buldra –

- 1. September Financial Report-** Mr. Buldra advised that for the month of September, tax-levy revenue was over budget by \$209,662, at \$2,140,713, budgeted at \$1,931,051. Non-tax levy revenue was over budget by \$93,147, at \$203,047, budgeted at \$109,900. Personnel expenses for the month were at \$1,125,879, which was under by \$25,513, budgeted at \$1,151,392. Buildings and Fleet were over this month by \$56,725, at \$116,932, budgeted at \$60,207. This month, Communications came in under budget by \$15,045, at \$173,318, budgeted at \$188,363.

Managerial came in under budget by \$16,135, at \$34,609, budgeted at \$50,744. For the YTD expense percentages breakdown: Personnel is the largest at 76%, Communications is at 12%, OPS is at 6% and Managerial is at 7%. The District's cash position is at \$15,967,634, which is up from \$13,571,642 this time last year. The District's total debt is down by approximately \$432,574. There were questions asked from the Board members and Mr. Buldra answered those questions appropriately. Mr. Katzel made a motion to approve the financials as presented. Mrs. Richey seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition-** Chief Wunder presented L.T. Pratt with a coin of excellence and thanked him for his outstanding coordination and planning of the GVFD Annual Pancake Breakfast.
- 2. Legislative Issues** – Chief Wunder informed the group there were no legislative updates and that labor will continue to push for support of Prop 310.
- 3. GVFFA Meet & Confer Update** – Chief Wunder informed the group that Meet & Confer met and everything is running smoothly, the team continues to be focused on reviewing and updating the policy manual which will continue through the rest of this year. Chief Wunder also noted that the group has been in discussions regarding insurance benefits for next year.
- 4. Administrative/Management Update** – Chief Wunder reported that the focus continues to aggressively work on hiring initiatives. Interviews will start in the next 2-3 weeks. The positions will remain open until they are filled. Chief Wunder also informed the group that the organization structural changes are going well.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of September. There were no questions. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of September. There were no questions, the complete report is on file.
- 3. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of September. There were no questions. The complete report is on file.

4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of September. There were some questions from the Board members and Chief Kosiorowski answered those accordingly. The complete report is on file.

E. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of September. There were two incidents for potential fire loss for the month of September. Total loss was estimated at \$162,500. There were no questions. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of September and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of September and discussed updates on current construction projects, which included updates on the Quail Creek Fitness Center, Planet Fitness, Valley Verde Veterinarian, Arizona Radiology, and the La Posada maintenance building. There were no questions. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of September and highlighted the outstanding efforts of Fire Fighter Corey Potter for coordinating the annual coloring contest for kids. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** There was no I am G.V.F.D presentation today.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Approval of District Audit Presentation-Beach Fleischman PC-Mrs. Lydia Hunter

Mrs. Hunter provided each Board member with a packet of the audit findings for reference. Mrs. Hunter started her presentation by informing the group that Beach Fleishman provides GVFD with an unmodified, clean opinion which is the highest opinion GVFD could receive. Mrs. Hunter elaborated on the findings of the audit and presented on each section to the Board members in detail. During the presentation there were questions asked from the Board members and Mrs. Hunter answered those questions accordingly. Mr. Katzel made a motion to accept the District audit presentation as it was presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

Future Agenda Items: None

Announcements:

Special Board Meeting: Thursday, November 10th, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, November 30th, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:23 a.m.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District