

## Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
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[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



### **Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ March 25, 2020 at 9:00 A.M.**

#### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the virtual meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached electronic sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public logged in to the meeting who wished to address the Board.

**CLERK'S REPORT: Mrs. Schuster** – Mrs. Schuster presented the minutes from the Regular Meeting of February 26, 2020 and the Special Board Meeting of February 27, 2020 for approval. Mr. Katzel made a motion to approve both sets of minutes. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (5-0).

**LOCAL PENSION BOARD UPDATE: Mrs. Richey-** Mrs. Richey advised that there was no meeting.

#### **REPORTS AND CORRESPONDENCE**

##### **A. CHIEF'S REPORT: Chief Wunder -**

- 1. Employee/Community Recognition** – Chief Wunder expressed his gratitude and stated that he was proud of all GVFD staff for their handling of the COVID-19 crisis.
- 2. Legislative Issues** – Chief Wunder advised that legislature did not take action on SB-1160 therefore; there is no resolution to workers compensation as of yet.
- 3. GVFFA Meet & Confer Update** – Chief Wunder provided an update on the meeting, advising that progress remains on track.
- 4. Administrative/Management Update** – Chief Wunder advised that the budget remains on track. He also shared that BCBS health insurance had a zero-dollar increase. Mr. Katzel asked if the NP program was accounted

for with the zero- dollar rate and Chief Wunder stated that the program was accounted for. In response to Mr. Allen's question, Chief Wunder advised that the NP program will remain active and expects to have NP Adrienne O'Brien back in July.

5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, advising that progress remains on track. Mr. Allen asked how the next VECC meeting would be held and Chief Wunder advised that the meeting will be held virtually for the upcoming month.

#### **OPERATIONS REPORT: Division Chief Kosiorowski-**

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of February. There were no questions. His report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS Classes. There were no questions. The complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training. Mr. Katzel asked for feedback regarding expenses for 2 B.C. vehicles; Chief Kosiorowski advised that they were pre-payment expenses for trucks that are on order. There were no further questions. The complete report is on file.

#### **C. Fire Prevention: Division Chief Kosiorowski**

1. **Potentials Report** –Chief Kosiorowski filed a written report on one fire loss the month of February; the potential loss was \$170,000.00; however, the actual loss totaled \$25,000.00. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Chief Kosiorowski filed a written report on the inspections and activities for the month. There were no questions. The complete report is on file.
3. **Construction Report** – Chief Kosiorowski filed a written report on the construction activities for the month of February. There were no questions. The complete report is on file.

#### **D. Community Outreach: L.T. Pratt-**

1. **Public Education Events-** Mr. Pratt filed a written report on Fire Corps activities for the month of February. There were no questions. The complete report is on file.

#### **E. Financial Update: Ben Archer-Clowes -**

**1. February Financial Report-** Mr. Archer- Clowes filed a written report for the February financials, and went over the details. Mr. Arches-Clowes also advised the Board that the District's total debt is down by approximately one million dollars from last year. Mr. Katzel asked if the two-million-dollar warrant was adequate to support finances for the remainder of the year. Chief Wunder addressed the question and provided positive feedback regarding financial stability for the remaining months. There were no further questions. The complete report is on file. Board member Sandi Richey made a motion to accept the financials. Board Clerk Nancy Schuster seconded. All were in favor, and the financials were approved, (5-0).

## **NEW BUSINESS –**

### **A. Discussion and Possible Action on Resolution 2020-04; Annexation of the Hayes Residence in Stone House- Division Chief Kosiorowski**

Chief Kosiorowski presented the request for Resolution 2020-04; Annexation of the Hayes residence in Stonehouse. Board Member Sandi Richey made a motion to approve the Resolution. Board Clerk Nancy Schuster seconded the motion. All were in favor, and the motion passed, (5-0.)

**Future Agenda Items:** None

### **Announcements:**

**Regular Board Meeting:** Wednesday, April 29, 2020 at 9:00 A.M. via virtual meeting from the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

## **ADJOURN**

There being no further business, Mr. Allen adjourned the meeting at 9:16 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District