

Green Valley Fire District

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Green Valley, Arizona 85622-8222
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www.gvfire.org

Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
December 14, 2022 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, and Mr. Bob Simmons. Mrs. Sandi Richey was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Bob Simmons led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Nancy Schuster made a motion to approve all items listed on the Consent Agenda for the month of November, Mr. Jeff Jamieson seconded the motion. All were in favor, and the Consent Agenda items were approved, (4-0).

B. FINANCIAL UPDATE: Chief Wunder for Gabe Buldra –

- 1. November Financial Report-** Chief Wunder presented the financial report and advised that for the month of October, tax-levy revenue was over budget by \$1,131,152 at \$2,152,747, budgeted at \$1,021,595. Non-tax levy revenue was over budget by \$135,495, at \$245,395, budgeted at \$109,900. Personnel expenses for the month were at \$687,569, which was under by \$36,280, budgeted at \$723,849. Buildings and Fleet were

over this month by \$89,509, at \$149,716, budgeted at \$60,207. This month, Communications came in under budget by \$8,432, at \$22,931, budgeted at \$31,363. Managerial came in under budget by \$23,549, at \$34,195, budgeted at \$57,744. For the YTD expense percentages breakdown: Personnel is the largest at 76%, Communications is at 9%, OPS is at 9% and Managerial is at 6%. The District's cash position is at \$18,916,051, which is up from \$16,567,976 this time last year. The District's total debt is down by approximately \$355,661. There were no questions asked from the Board members. Mrs. Schuster made a motion to approve the financials as presented. Mr. Simmons seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder

1. **Employee/Community Recognition** – Chief Wunder presented promotional badges and helmets to Corey Potter for his promotion to Captain, Chris Scheller for his promotion to Battalion Chief, and Joseph O'Brien for his promotion to Battalion Chief. With family and staff present all were recognized for their achievements.
2. **Legislative Issues** – Chief Wunder informed that there were no legislative updates for November.
3. **GVFFA Meet & Confer Update** – Chief Wunder informed that he and Madison had met with Brenda Tranchina from Human Resource Strategies and discussed wrapping up policy review for the year.
4. **Administrative/Management Update** – Chief Wunder thanked the admin team and Madison Aubuchon for their efforts onboarding the new recruits during the hiring process.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

1. **Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of November. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of November. There were no questions, the complete report is on file.
3. **Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of November. There were no questions. The complete report is on file.

4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of November. There were questions asked and Chief Kosiorowski answered those questions accordingly. The complete report is on file.

E. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of November. There was one incident for potential fire loss for the month of November. Total loss was estimated at \$275,000. There were no questions. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of November and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of November and informed that there were no building updates since the last meeting, There were no questions. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of November and showcased a clip of the CW network for the Board members to watch. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** There was no I am G.V.F.D. for the month of November.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action Regarding Board Officer Positions.

Tom Allen made a motion to approve Nancy Schuster as Board Clerk, Jeff Jamieson seconded the motion. All were in favor and the motion passed (4-0). Nancy Schuster made a motion to approve Tom Allen as Board Chair, Bob Simmons seconded the motion. All were in Favor and the motion passed (4-0).

Future Agenda Items: None

Announcements:

AFDA Winter Conference: Wednesday, January 11th to Friday, January 13th, 2023 at the Aquarius Hotel, Laughlin, NV.

Regular Board Meeting: Wednesday, January 25, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:41a.m.

Respectfully Submitted by:



Nancy Schuster, Board Clerk
Green Valley Fire District