

# Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
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[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



## **Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ April 9, 2020 at 2:00 P.M.**

### **SPECIAL BOARD PLANNING MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Special Planning Board Meeting to order at 1400 hours. Members of the Board that attended the virtual meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson and Mrs. Sandi Richey. Mr. Bill Katzel was not present. See attached electronic sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public logged in to the meeting who wished to address the Board.

**CLERK'S REPORT: Mrs. Schuster** – Mrs. Schuster presented the minutes from the Regular Meeting of March 25, 2020. No motion was presented by mistake, item therefore referred to next Board Meeting for action.

### **NEW BUSINESS –**

#### **A. Discussion and Possible Action on Surplus of Sutphen Fire Engines- Chief Wunder**

Chief Wunder presented the consideration for authorization to negotiate the disposal of two Sutphen Fire Trucks from the GVFD Fleet. The blue sheet was presented and there were no questions. Board Clerk Nancy Schuster made a motion to approve the disposal negotiation. Board Member Sandi Richey seconded the motion. All were in favor, and the motion passed, (4-0.)

#### **B. Discussion and Possible Action on New Fleet Mechanic Position- Chief Wunder**

Chief Wunder presented the proposal of a new Fleet Mechanic Position that would fulfill a 40-hour per week mechanic service. Board members asked questions regarding a time frame, general

expenses, a designated work area and job posting criteria. Chief Wunder addressed the questions and provided an approximate start date of July 1, 2020. There were no further questions. Board Member Sandi Richey made a motion to approve the new job position. Board Member Jeff Jamieson seconded the motion. All were in favor, and the motion passed, (4-0.)

**C. Discussion and Possible Action on Purchase of Fleet Truck for Use by Mechanic- Chief Wunder**

Chief Wunder presented a request to the board to include the purchase of a fleet service truck along with associated equipment not to exceed \$30,000. There were no questions. Board Clerk Nancy Schuster made a motion to approve the fleet truck purchase. Board Member Sandi Richey seconded the motion. All were in favor, and the motion passed, (4-0.)

**D. Discussion and Possible Action on Temporary Approval for Chief Wunder to Sign Checks in Excess of Current Signatory Amount for Pre-Designated and Approved Expenses Due to COVID-19 Pandemic- Chief Wunder**

Due to the COVID-19 Pandemic, Chief Wunder requested approval from the board to allow the Fire Chiefs temporary authorization to sign checks, in excess of his signatory authority. The authorization would be until June 30, 2020 and signatures include pre-designated expenses and approved expenses. There were no questions. Board Member Sandi Richey made a motion to approve the request for the Fire Chiefs temporary authorization to sign checks amid COVID-19 Pandemic. Board Member Jeff Jamieson seconded the motion. All were in favor, and the motion passed, (4-0.)

**E. Discussion Only on 2020 Bond- Chief Wunder**

A general discussion was held between the Board and Chief Wunder regarding the status of the 2020 Bond. No action was taken.

**Future Agenda Items:** None

**Announcements:**

**Regular Board Meeting:** Wednesday, April 29, 2020 at 9:00 A.M. via virtual meeting from the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Mr. Allen adjourned the meeting at 2:24 P.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

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