

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400

www.gvfire.org

Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ January 27, 2021 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. All members and staff attended electronically. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present or logged in to the meeting who wished to address the Board.

CLERK'S REPORT: Board Clerk Schuster – Board Clerk Schuster presented the minutes from the Regular Meeting of December 16, 2020. Mr. Katzel made a motion to approve the minutes as presented. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey advised there was no pension meeting in January, therefore there was no update, but stated the Pension Board does plan on meeting February 3, 2021 regarding two upcoming retirements.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder –

- 1. Employee/Community Recognition-** Chief Wunder presented virtual longevity service awards to the following people: Firefighter Carl Crain, Engineer Shane Merrill, Captain Abel Soto, and Captain Manny Valencia for 15 years of service. Chief Wunder also recognized Fire Inspector Roger Thompson, Firefighter Mark Savalle, Firefighter Michael Alfaro, and NP Adrienne O'Brien for 5 years of service. Chief Wunder added he is very grateful for their service to the District. Chief Wunder also added that the District is working in conjunction with SCVRH and the GV Council to set up a Vaccination Pod in Green Valley and hoping to have it functional and serving the community by next week.

2. **Legislative Issues** – Chief Wunder stated the District should expect to see the discussion of Workers Compensation coming back. There will also be the reintroduction of the Presumptive Cancer bill, which if passed could impact the District's budget. Another bill that will be coming out, will allow Fire Districts to utilize Certificates of Participation (COPs) to refinance pension liability.
3. **GVFFA Meet & Confer Update** – Chief Wunder states he met with Labor and the discussion was finalized about keeping a sworn Suppression Captain in the Logistics position.
4. **Administrative/Management Update** – Chief Wunder stated that Management is heavily focusing on the budget at this time. This includes the sale of the Bonds, as well as insurance renewals. Ms. Carey is working in conjunction with North Battalion to get that finalized.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated there have been some issues with Rapid Deploy, therefore the VECC has made the decision to return to the old legacy CAD system. This is temporary, until the VECC is able to find a new system that works efficiently. Mrs. Schuster had a question about how this return to the legacy system will affect spending, Chief Wunder addressed.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of December. Mrs. Schuster and Mr. Allen asked a question about interfacility transports which Chief Kosiorowski and Chief Wunder addressed. There were no further questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes, stating the District still has not opened for public classes but has done some in house CPR refresher classes for staff needed renewals. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of December. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter-

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was only one potential fire loss in a storage room of a home for the month of December. There was a potential loss of \$200,000.00 with an actual loss of \$50,000.00. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of December, stating they had inspected 100% of businesses in 2020. Prevention is

now working on updating the business list so inspections will run more efficiently in 2021. There were no questions. The complete report is on file.

3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of December. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T Pratt-

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of December. There were no questions. The complete report is on file.

E. FINANCIAL UPDATE: Gabe Buldra –

1. **December Financial Report-** Mr. Buldra advised that for the month of December, tax-levy revenue was under budget by \$86,212.00, at \$640,566.00, budgeted at \$726,778.00. Non-tax levy revenue was over budget by \$168,419.00, at \$259,717.00, budgeted at \$91,298.00. Personnel expenses for the month were at \$723,725.00, which was under budget by \$41,400.00, budgeted at \$765,125.00. Buildings and Fleet were under budget this month by \$40,058.00, at \$85,551.00, budgeted at \$125,609.00. This month, Communications came in under budget by \$16,510.00, at \$170,208.00, budgeted at \$186,718.00. Managerial came in under budget by \$16,823.00, at \$26,849.00, budgeted at \$43,671.00. From a YTD perspective, total revenues are at \$8,142,955.00, which puts us over budget by \$677,087.00, budgeted at \$7,465,868.00. For the YTD expense percentages breakdown: Personnel is the largest at 78.0%, Communications is at 11.0%, OPS is at 6.0% and Managerial is at 5.0%. The District's cash position is at \$7,280,259.00, which is up from \$ 6,311,785.00 this time last year. The District's total debt is down by approximately \$821,000.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Ms. Richey seconded the motion. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

- A. **Discussion and Possible Action on Resolution 2021-01; Annexation of the Peasley Residence in Stone House- Division Chief Kosiorowski**
Chief Kosiorowski presented a simple Annexation of the Peasley residence. There were no questions. Mr. Katzel made a motion to approve Resolution

2021-01 as it was presented. Ms. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

B. Discussion and Possible Action on Resolution 2021-02; Annexation of the Etheredge Residence in Stone House- Division Chief Kosiorowski

Chief Kosiorowski presented a simple Annexation of the Etheredge residence. There were no questions. Mr. Katzel made a motion to approve Resolution 2021-02 as it was presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

C. Discussion and Possible Action to Adopt Resolution 2021-03 Authorizing the Issuance and Sale of General Obligation Bonds of the District and Adopting Certain Post-Issuance Continuing Disclosure Policies and Issuance and Post Issuance-Issuance Compliance Procedures- Chief Wunder

The District's Bond Council, Gust Rosenfeld, Has Prepared the Necessary Resolution and Board Policies Related to a Bond Sale Following the Successful Initiative Approved by the Voters on November 3, 2020. Adoption of the Resolution Will Set Up the Sale of \$13,000,000.00 in Bonds in April 2021.

Chief Wunder presented the documents for issuance and sale of general obligation Bonds of the District. Chief Wunder discussed the Bond sale in April of 2021. There were no questions. Ms. Richey made a motion to approve Resolution 2021-03 as it was presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

D. Executive Session- Pursuant to A.R.S. § 38-431.03(A)(7) Discussion or consultations with designated representatives of the public body in order to consider its position or instruct its representatives regarding negotiations for the purchase, sale, or lease of real property.

1. Discussion regarding purchase of real property.

There will be no action taken during Executive Session.

Mr. Katzel made a motion to move into Executive Session to discuss the purchase, sale, or lease of real property. Mrs. Schuster seconded the motion. All were in favor, (5-0). The regular board meeting went into recess, for an executive session at 9:47 A.M

The Regular Board Meeting was reconvened at 10:05 A.M.

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, February 24, 2021 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:10 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District