

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
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www.gvfire.org

Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ October 27, 2021, at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Katzel led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Board Clerk Schuster – Board Clerk Schuster presented the minutes from the Regular Meeting of September 29, 2021. Mr. Katzel made a motion to approve the sets of minutes as presented. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mr. Jamieson- Mr. Jamieson advised there was a Pension Board meeting yesterday, October 26, 2021, to discuss four new Firefighters going into PSPRS. Mr. Jamieson also noted that Karl Thomas plans on retiring at the end of 2021.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder –

- 1. Employee/Community Recognition-** Chief Wunder announced the official promotion of Monica Bell to Administration Manager. He also thanked the office staff for their continued support and hard work over the last couple of weeks.
- 2. Legislative Issues** – Chief Wunder stated there was nothing new to report.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised that work continues on the wage analysis and that things are progressing well with this project.
- 4. Administrative/Management Update** – Chief Wunder advised that the District has a few employees out on FMLA, which has created a lot of open

shifts to fill. Chief Wunder stated the new Probationary Firefighter should help relieve those gaps. Chief Wunder stated there will be some hiring taking place in administration after the first of the year as well as an internal posting for Human Resources Generalist. Chief Wunder noted that the District will be interviewing builders for the station 152 and 153 projects in the coming weeks.

5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated the transition into the new CAD system has gone live and they are working through some internal struggles, but everything is on track. Chief Wunder stated now that the CAD system is up the District can start working with US Digital to get a new alerting system in all the stations which is part of the bond project.
6. **EMS BC Presentation- BC Greg Van Alstine-** Battalion Chief Van Alstine presented a brief overview of what the responsibilities of the EMS BC are. He explained the different committees he is a part of as well as different strengths and challenges of the EMS BC. BC Van Alstine touched on continuous quality improvement as well as the roles and responsibilities of an infectious control officer.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of September. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of September. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was no incident for potential fire loss for the month of September. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of September and shared these details during his presentation. New construction, inspection data, and permits were all discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of September and shared a few

pictures of new construction in the District. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH L.T Pratt

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of September which he presented. There were no questions. The complete report is on file.
- 2. I am G.V.F.D-** Mr. Pratt introduced Firefighter Zach Ploss who gave an "I am GVFD" presentation for those in attendance. Mr. Pratt also presented a power point recognizing Chief Chuck Wunder who was presented the award of Community Advocate of the year from Leading Age.

E. FINANCIAL UPDATE: Gabe Buldra –

- 1. September Financial Report-** Mr. Buldra advised that for the month of September, tax-levy revenue was over budget by \$195,717.00, at \$2,080,592.00, budgeted at \$1,884,875.00.00 Non-tax levy revenue was over budget by \$95,155.00.00, at \$203,228.00, budgeted at \$108,073.00 Personnel expenses for the month were at \$1,031,973.00, which was over budget by \$43,484.00, budgeted at \$988,489.00. Buildings and Fleet were under budget this month by \$13,823.00, at \$45,083.00, budgeted at \$58,906.00. This month, Communications came in under budget by \$6,376.00, at \$181,769.00, budgeted at \$188,145.00. Managerial came in under budget by \$10,064.00, at \$40,468.00, budgeted at \$50,532.00. For the YTD expense percentages breakdown: Personnel is the largest at 78.0%, Communications is at 13.0%, OPS is at 4.0% and Managerial is at 5.0%. The District's cash position is at \$13,571,642.00, which is up from \$ 5,569,194.00 this time last year. The District's total debt is up by approximately \$7,830,681.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Service Agreement with Freeport McMoRan-Fire Chief Chuck Wunder

Chief Wunder presented the service agreement with Freeport McMoRan, stating the agreement is a subscriber agreement since Freeport McMoRan

is outside of the fire district. Chief Wunder stated the new agreement is a continuous agreement and will only void or expire if either part cancels or changes. Mr. Katzel made a motion to approve the service agreement with Freeport McMoRan as presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

Future Agenda Items: None

Announcements:

Special Board Planning Meeting: Tuesday, November 2, 2021, at 8:30 A.M. at the Green Valley Fire District Headquarters/ Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Thursday, November 18, 2021, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:09 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District