

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ August 28, 2019

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Chair Tom Allen, Mr. Bill Katzel, Ms. Sandi Richey, Clerk Nancy Schuster, and Mr. Harry Smith. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mrs. Richey led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of July 31, 2019 for approval. Mr. Katzel made a motion to approve the minutes. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith- There was no meeting, therefore there was no update. Mr. Smith advised there will be a pension board meeting scheduled on September 4, to approve class 19-01 into the PSPRS system. There were no questions.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder-

- 1. Employee/Community Recognition** – Chief Wunder presented Firefighter Bruce Turner with his five-year pin and Captain Mike Landman with his 15-year pin. He thanked them for their years of service and dedication to the District.
- 2. Legislative Issues** – Chief Wunder reported that the AFDA Board of Director's Meeting will be next week in Phoenix. Pension issues continue to be a hot topic. He also informed the Board about a new voter initiative called the Safe Act, which is the

legalization of marijuana. If the measure is successful, it could assist in paying down PSPRS's unfunded liability.

- 3. GVFFA Meet & Confer Update** – Chief Wunder advised the latest meet and confer went well. Labor and Management continue to have a shared vision for the future of the District. President Beckel recently completed a lot of work on the labor management initiative, and things are progressing well.
- 4. Administrative/Management Update** – Chief Wunder advised the Board that Management has been tasked with assignments for the upcoming months, and that things are moving along with those. He continues to be pleased with the new hires in Administration.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC and the CAD project, stating he was not pleased with the progression of the project. Chief Wunder advised Rapid Deploy has been given an extension. Rapid Deploy has been given until the first quarter of the calendar year, and if that does not work out, other avenues may be pursued. Mr. Katzel asked what other options would be investigated, which Chief Wunder addressed. There were no other questions.

B. OPERATIONS REPORT: Chief Kosiorowski -

- 1. Response Data** – Chief Kosiorowski reported on 922 calls for the month of July. We responded to 343 medical calls, which equaled 37%. 494 calls were service related, equaling 54%, and GVFD responded to nine fires, equaling 1%. He also gave an update on transports for the month, (81) as well as the destinations of those transports. Mrs. Schuster asked a question about the fall data that was reported, which Chief Kosiorowski and Chief Wunder addressed. There were no other questions. His report is on file.
- 2. Nurse Practitioner Response Unit/BLS** – Chief Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS Classes. NP O'Brien saw 22 patients in July. There were 4 scheduled appointments, and 18 employee visits. There were 21 BLS classes held this month, for a total of 76 students. There were no other questions. The complete report is on file.
- 3. Training and Communications** – Chief Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were 1151 logged training hours for the month of July, and 1350 Academy

hours. The training hours included Base Hospital CE, Phase II DO Training, and Probationary MOD II Testing. There were no questions. His report is on file.

C. Fire Prevention: Mr. Dennis Stiegleiter-

- 1. Potentials Report** – There were no potentials to report on for the month of July. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter reported on the inspections and activities for the month. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita and gave an update on the businesses that have opened or will open shortly in Green Valley and Sahuarita. There were 63 total permits issued from the Town of Sahuarita in July, with seven of them being solar permits. New residential home permits have dropped slightly this month, with 36 permits for new construction. Chief Wunder commended Mr. Stiegleiter and Mr. Thompson on their hard work of late. There were no questions. The complete report is on file.

D. Community Outreach: Mr. Pratt -

- 1. Public Education Events-** Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of July. Fire Corps currently has 66 active members. Mr. Pratt gave an update on volunteer hours for Fire Corps for the month of July, which totaled 555. This translated to a savings for GVFD for July of \$12,804.00. The PowerPoint presentation touched on trends in the smoke alarm battery program, as well as lockbox installs. He then discussed the public and media events that Fire Corps assisted with in July, such as the Fourth of July Parade, Fire Extinguisher training, the SPD Testing Standby and Around the Cracker Barrel. Mr. Pratt then touched on the media coverage for the month and thanked them for their support. Mr. Pratt also provided a CERT update and gave an update on SHIM hours as well. Kyle Blecker provided the I am GVFD presentation for the Board Members and those in attendance. There were no questions. The complete report is on file.

E. Financial Update: Gabe Buldra -

1. July Financial Report- For the month of July, tax levy revenue was under budget by \$54,697.00, at \$29,693.00, budgeted at \$84,391.00. Non-levy revenue was over budget by \$18,161.00, at \$125,651.00, budgeted at \$107,490.00. Personnel expenses for the month were at \$625,505.00, which was under budget by \$39,972.00, budgeted at \$639,477.00. Buildings and Fleet are under budget by \$22,831.00, at \$28,659.00, budgeted at \$51,491.00. This month, Communications came in under budget by \$20,902.00, at \$164,706.00, budgeted at \$185,608.00. Managerial came in under budget by \$10,471.00, at \$38,461.00, budgeted at \$48,932.00. From a YTD perspective, total revenues are at \$155,344.00, which puts us under budget by \$63,536.00, budgeted at \$191,880.00. For the YTD expense percentages breakdown: Personnel is the largest at 73%, Communications is at 19%, OPS is at 3%, and Managerial is at 5%. The District's cash position is at \$3.95 million dollars, which is up from \$2.96 million this time last year. Mr. Buldra advised the audit was complete, and we are just waiting on the actuarial report from PSPRS. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mr. Smith seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS: None

NEW BUSINESS –

- A. Discussion and Possible Action on Approval of Programming Study with WSM Architects -** Division Chief Kosiorowski-Chief Kosiorowski presented the programming study to the Board for their approval. Mr. Allen asked a question about a timeline, and Mr. Smith suggested having a timeline included for a start date and completion in the proposal. Chief Wunder advised that he would follow up on that request, but assumed the timeline would be approximately three months based on past experiences with this architect. Mr. Smith made a motion to approve the study as presented. Mrs. Schuster seconded the motion. All were in favor, and the study passed, (5-0).
- B. Discussion and Possible Action on Emergency Services Contract with Caterpillar Corporation -** Chief Chuck Wunder-Chief Wunder advised this was tabled for now, therefore no action was taken.

C. Discussion and Possible Action on paying off loan balance on the Rosenbauer loan - Chief Chuck Wunder
Chief Wunder presented the early payoff of the loan balance to Board for approval. There will be an early payoff penalty, but the savings in interest that would have accrued will outweigh the penalty. Mrs. Richey made a motion to approve the payment. Mr. Smith seconded. All were in favor, and the motion passed, (5-0).

Future Agenda Items: None

Announcements:

2019 Academy Graduation: Friday, August 30, 2019 at 6:00 P.M. at the Las Campanas Recreation Center, 565 W. Belltower Dr., Green Valley, AZ.

Regular Board Meeting: Wednesday, September 25, 2019 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN

There being no further business, Mr. Allen adjourned the meeting at 9:43 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk
Green Valley Fire District