

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ June 26, 2019

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Chair Tom Allen, Mr. Bill Katzel, Clerk Nancy Schuster, and Mr. Harry Smith. Ms. Richey was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of May 29, 2019, and the Executive Session minutes from May 29, June 6, and June 13, 2019 for approval. Mr. Smith made a motion to approve the minutes. Mr. Katzel seconded the motion. All were in favor, and the minutes were approved, (4-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith- There was no meeting, therefore there was no update. There were no questions.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder-

- 1. Employee/Community Recognition** – Chief Wunder introduced new Administrative Support Specialist Brooke Angulo to the Board Members who had not met her yet. He then swore in Ms. Angulo and Mrs. Bell, Administrative Support Specialist II.
- 2. Legislative Issues** – Chief Wunder reported that the legislative session has officially wrapped up. He encouraged those in attendance to read an editorial in the GV news, which focused on PSPRS, which continues to be a focal point of concern for fire districts.

- 3. GVFFA Meet & Confer Update** – Chief Wunder advised there was no meeting this month due to vacation schedules and low agenda items, but assured the Board that all is well between Labor and Management.
- 4. Administrative/Management Update** – Chief Wunder provided an update regarding the recently concluded hiring processes for Admin, and the Operations Support Technician positions. Chief Wunder advised the required county reports were submitted to Pima County ahead of schedule.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, advising the new cad pilot is underway.

B. OPERATIONS REPORT: Chief Kosiorowski -

- 1. Response Data** – Chief Kosiorowski reported on 1184 calls for the month of May. We responded to 422 medical calls, which equaled 36%. 692 calls were service related, equaling 58%, and GVFD responded to six fires. He also gave an update on transports for the month, (104), as well as the destinations of those transports. There were no other questions. His report is on file.
- 2. Nurse Practitioner Response Unit/BLS** – Chief Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS Classes. NP O'Brien saw 23 patients in May. There were 15 scheduled appointments, and 8 employee visits. There were 17 BLS classes held this month, for a total of 74 students. There were no other questions. The complete report is on file.
- 3. Training and Communications** – Chief Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were 945 logged training hours for the month of May. These hours included Pima Community College Advisory Board Meeting, Base Hospital CE, GVFD Water Rescue Refreshers, Multiagency Drills with Tubac Fire, Phase II DO Training, MOD I Testing, PITC Meeting, an Intern Exit Interview, and GVFD/DHFD Academy Planning. Chief Kosiorowski gave an update on the Operations Support Technician position, for which we recently hired 5 new employees. Mr. Smith asked a question about the new hires and where they were coming from, which Chief Kosiorowski addressed. There were no other questions. His report is on file.

C. Fire Prevention: Mr. Roger Thompson-

- 1. Potentials Report** – There was one fire to report on for the month of May, with a potential loss of \$300,000.00 and an actual loss of \$70,000.00. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Thompson reported on the inspections and activities for the month. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Thompson gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita and gave an update on the businesses that have opened or will open shortly in Green Valley and Sahuarita. There were 69 total permits issued from the Town of Sahuarita in May, with 8 of them being solar permits. Residential home permits are holding steady, with 35 permits for new construction. There were no other questions. The complete report is on file.

D. Community Outreach: Mr. Pratt -

- 1. Public Education Events-** Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of May. Fire Corps currently has 68 active members, with four trainees. He mentioned that many of the rostered members are away for the summer. Mr. Pratt gave an update on volunteer hours for Fire Corps for the month of May, which totaled 692. This translated to a savings for GVFD for May of \$15,964.00. The PowerPoint presentation touched on trends in the smoke alarm battery program, as well as lockbox installs. He then discussed the public and media events that Fire Corps assisted with in May, such as the SCVRH Fire Extinguisher Day, Sahuarita School Day, Continental Splash Down, Community Health Association, Memorial Day Ceremony, the Ride of Silence, the GVFFA Golf Tournament, as well as various HOA meetings and station tours. Mr. Pratt then touched on the media coverage for the month and thanked them for their support. Mr. Pratt then introduced Firefighter Nicolas Matlock, who gave an "I am GVFD" presentation for those in attendance. Mr. Pratt also provided a CERT update. The complete report is on file.

E. Financial Update: Gabe Buldra -

- 1. May Financial Report-** For the month of May, tax levy revenue was under budget by \$678,168.00, at \$221,606.00, budgeted at

\$678,168.00. Non-levy revenue was under budget by \$1,131.00, at \$115,959.00, budgeted at \$117,090.00. Personnel expenses for the month were at \$884,299.00, which were under budget by \$47,322.00, budgeted at \$931,620.00. Buildings and Fleet are over budget by \$53,908.00, at \$103,448.00, budgeted at \$49,541.00. This was due to the purchasing of turnouts for the Firefighter academy. This month, Communications came in just over budget by \$702.00, at \$13,527.00, budgeted at \$12,825.00. Managerial came in over budget by \$4,646.00, at \$44,210.00, budgeted at \$39,563.00. From a YTD perspective, total revenues are at \$11.8 million, which puts us over budget by \$783,000.00, budgeted at \$11.03 million. For the YTD expense percentages breakdown: Personnel is the largest at 80%, Communications is at 8%, OPS is at 7%, and Managerial is at 5%. The District's cash position is at \$5.56 million dollars, which is up from \$3.92 million this time last year. The complete report is on file. Mrs. Schuster had a question about ambulance collections, which Mr. Buldra addressed. Mr. Katzel made a motion to accept the financials. Mrs. Schuster seconded. All were in favor, and the financials were approved, (4-0).

OLD BUSINESS: None

NEW BUSINESS –

- A. Discussion and Possible Action on Approval of GVFD Resolution 2019-11; Simple Annexation of the Erwin Residence (Canoa Ranch)** - Division Chief Joey Kosiorowski - Chief Kosiorowski presented Resolution 2019-11 for Board approval, the simple annexation of the Erwin residence. Mr. Smith made a motion to approve the resolution as presented. Mrs. Schuster seconded the motion. All were in favor, and the resolution passed, (4-0).
- B. Discussion and Possible Action on Approval of GVFD Resolution 2019-13; Simple Annexation of the Robertson Residence (Canoa Ranch) -- Chief Kosiorowski-** Chief Kosiorowski presented Resolution 2019-13 for Board approval, the simple annexation of the Robertson residence. Mr. Smith made a motion to approve the resolution as presented. Mr. Allen seconded the motion. All were in favor, and the motion passed, (4-0).
- C. Discussion and Possible Action on Approval of GVFD Resolution 2019-12; – Resolution Proclaiming August**

as Drowning Impact Awareness Month in the Green Valley Fire District – Chief Kosiorowski-Chief Kosiorowski presented 2019-12 which proclaims August as drowning impact awareness month. Mr. Smith made a motion to approve the resolution as presented. Mr. Allen seconded. All were in favor, and the motion passed, (4-0).

Future Agenda Items: None

Announcements:

AFDA Summer Conference: Tuesday, July 9-July 11, 2019 at the Renaissance Hotel; 9495 W. Coyotes Blvd, Glendale, AZ

Regular Board Meeting: Wednesday, July 31, 2019 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN

Mr. Allen adjourned the meeting at 9:38 A.M

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District