

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
March 29, 2023 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Simmons made a motion to approve all items on the consent agenda as presented, Mr. Jamieson seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Gabe Buldra –

- 1. February Financial Report-** Gabe Buldra presented the financial report and advised that for the month of February, tax-levy revenue was over budget by 108,923 at \$741,224, budgeted at \$632,301. Non-tax levy revenue was over budget by \$102,739, at \$212,739, budgeted at \$110,000. Personnel expenses for the month were \$666,990, which was under by \$56,419, budgeted at \$723,409. Buildings and Fleet were under

this month by \$11,295, at \$48,912, budgeted at \$60,207. This month, Communications came in under budget by \$4,544, at \$26,819, budgeted at \$31,363. Managerial came in under budget by \$12,423, at \$37,821, budgeted at \$50,244. For the YTD expense percentages breakdown: Personnel is the largest at 77%, Communications is at 9%, OPS is at 9% and Managerial is at 5%. The District's cash position is at \$17,427,907, which is up from \$15,645,398 this time last year. The District's total debt is down by approximately \$590,704. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mrs. Richey seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder thanked the staff for their hard work on the Annexation project. He also recognized Captain Corey Potter for completing his bachelor's degree.
- 2. Legislative Issues** – Chief Wunder informed the group that there were no major updates on the legislative side but still monitoring those bills that could have an impact on the district if passed.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated there was no Meet & Confer meeting held in February.
- 4. Administrative/Management Update** – Chief Wunder started by thanking Madison for her work on the recent benefits fair that took place. Next, Chief Wunder informed that there will be a Public Hearing at the Sahuarita Town Hall to approve the circulation of the petition for the annexation process. Chief Wunder noted that support has been good so far.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of February. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of February. There were no questions, the complete report is on file.
- 3. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of February. There were no questions. The complete report is on file.

4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of February. There were no questions asked. The complete report is on file.

E. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of February. There were no incidents of potential fire loss for the month of February.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of February and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of February. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of February. The complete report is on file.
2. **I am GVFD-** Probationary Firefighter Josh Hayden was introduced and gave a presentation about himself for “I am GVFD” for this month.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Resolution 2023-19: Emergency Ambulance Transportation Agreement and Housing Agreement with American Medical Response (A.M.R.)- Chief Wunder briefed the Board Members on the details of the agreement with AMR, which will be a 5-year agreement. The agreement will allow the expansion to 3 full time ambulances and one in demand ambulance, including the flexibility for BLS units. He also noted that the housing agreement will pay for the housing of their units. There were no questions asked. Mrs. Schuster made a motion to approve Resolution 2023-19, Emergency Ambulance Transportation Agreement and Housing Agreement with American Medical Response as presented. Mrs. Richey seconded the motion. All were in favor and the Resolution passed (5-0).

Future Agenda Items: None

Announcements:

Special Meeting: Board Budget Meeting Thursday April 6, 2023, at 8:30 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Public Hearing and Board Meeting: Thursday, April 13, 2023 at 6:00 P.M. at the Sahuarita Town Hall located at 375 W. Sahuarita Center Way, Sahuarita, AZ 85629.

Regular Board Meeting: Wednesday, April 26, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:42 a.m.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District

