

## Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
520/625.9400

[www.gvfire.org](http://www.gvfire.org)

Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
February 24, 2021 at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0902 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present or logged in to the meeting who wished to address the Board.

**CLERK'S REPORT: Board Clerk Schuster** – Board Clerk Schuster presented the minutes from the Regular Meeting of January 27, 2021 and the Special Meeting of February 5, 2021. Mr. Katzel made a motion to approve both sets minutes as presented. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (5-0).

**LOCAL PENSION BOARD UPDATE: Mrs. Richey-** Mrs. Richey advised there was a meeting on February 4th, where the Pension Board approved the retirements of Engineer Mike Downes, and Captain Glenn Simmonds. Engineer Downes had been with the Fire District since 1997 and Captain Simmonds had been with the Fire District since 1990.

### **REPORTS AND CORRESPONDENCE**

#### **A. CHIEF'S REPORT: Chief Wunder –**

- 1. Employee/Community Recognition-** Chief Wunder advised of the two retirements of Captain Glenn Simmonds and Engineer Mike Downes. Together these two have over 70 years' experience. GVFD wishes them well in their retirement. Chief Wunder stated the promotional spots for the two positions have been filled and will begin February 28<sup>th</sup>. Chief Wunder also advised that Captain Austin Roush will be leaving the District to pursue other opportunities, and his slot will be filled in mid-March.
- 2. Legislative Issues** – Chief Wunder stated the District is keeping close eye on a couple bills such as House Bill 2802, which is a CON Ambulance bill which would be good for fire districts but essentially the bill was dropped. The COP bill is still on track to pass and help with unfunded pension

liabilities. A bill is in the works that would require reporting requirement for fire districts to come in line with the county recording requirements. It should not affect the District in any major way since the District's reporting is well in line with the requirements of the bill.

3. **GVFFA Meet & Confer Update** – Chief Wunder states he met with Labor and the main discussion was the shortage of paramedics related to the ambulance. Chief Wunder stated that AMR has been short handed therefore the District has been staffing Rescue 153 more often. Mr. Jamieson asked if the District needs to start budgeting for another Ambulance, which Chief Wunder addressed.
4. **Administrative/Management Update** –Chief Wunder stated that Management is heavily focusing on budget at this time. Ms. Carey is continuing to work on insurance and healthcare. Chief Wunder stated vaccines will be prioritized for the community next week, with a target date for the next round of vaccines being March 8<sup>th</sup>. The District will need to help upstaff the vaccine location at SCVRH since the CPAC location will not be available. Mr. Katzel provided kudos to Chief Wunder and the staff for the management of the vaccines.
5. **Valley Emergency Communication Center (VECC) Update** –Chief Wunder stated that a letter has been sent to Rapid Deploy as a notice of separation. He also advised that Chief Kosiorowski went to South Carolina earlier in January to look over another system the VECC could be considering, though nothing is confirmed at this time.

#### **B. OPERATIONS REPORT: Division Chief Kosiorowski-**

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of January. Chief Kosiorowski noted the only major difference was putting rescue 153 back in service. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes, stating the District still has not opened for public classes. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of January. Chief Kosiorowski stated Chief Rowe and Captain O' Brien have been working extremely hard and have made a lot of regional partnerships. There were no questions. The complete report is on file.

#### **C. FIRE PREVENTION: Division Chief Kosiorowski for Fire Marshal Stiegleiter-**

1. **Potentials Report** – Chief Kosiorowski stated there was no fire loss for the month of January. There were no questions. The complete report is on file.

2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of January, which Chief Kosiorowski presented. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of January which Chief Kosiorowski presented. Chief Kosiorowski stated he is working on getting Stonehouse to completely annex into the District. Mr. Allen asked if that was going to include the vacant lots, which Chief Kosiorowski addressed. There were no further questions. The complete report is on file.

#### **D. COMMUNITY OUTREACH: L.T Pratt-**

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of January. Mr. Pratt stated 35 Fire Corps members were able to get their COVID vaccine. There were no questions. The complete report is on file.

#### **E. FINANCIAL UPDATE: Gabe Buldra –**

1. **January Financial Report-** Mr. Buldra advised that for the month of January, tax-levy revenue was under budget by \$13,996.00, at \$216,035.00, budgeted at \$230,031.00. Non-tax levy revenue was over budget by \$14,776.00, at \$105,974.00, budgeted at \$91,198.00. Personnel expenses for the month were at \$652,540.00, which was under budget by \$12,280.00, budgeted at \$664,820.00. Buildings and Fleet were under budget this month by \$4,233.00, at \$46,075.00, budgeted at \$50,308.00. This month, Communications came in over budget by \$2,123.00, at \$15,326.00, budgeted at \$13,203.00. Managerial came in under budget by \$39,856.00, at \$28,684.00, budgeted at \$68,540.00. From a YTD perspective, total revenues are at \$8,466,478.00, which puts us over budget by \$691,982.00, budgeted at \$7,774,497.00. For the YTD expense percentages breakdown: Personnel is the largest at 79.0%, Communications is at 10.0%, OPS is at 6.0% and Managerial is at 5.0%. The District's cash position is at \$6,944,361.00, which is up from \$ 5,430,741.00 this time last year. The District's total debt is down by approximately \$663,000.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mr. Allen seconded the motion. All were in favor, and the financials were approved, (5-0).

**OLD BUSINESS- None**

## **NEW BUSINESS –**

### **A. Discussion and Possible Action to Authorize the Fire Chief to Issue a Purchase Order for the Purchase of a 2021 Rosenbauer Commander 78ft Viper Aerial, Not to Exceed \$900,000 with Equipment- Fire Chief Chuck Wunder**

Chief Wunder presented a request for a Purchase Order to purchase a new ladder truck that is part of the Bond. If the District issues the PO, it will lock in the price of the apparatus. Chief Wunder stated build times are about a year out at this time. Mr. Allen added that the payment will be made in cash which will save money on the purchase. Mr. Katzel made a motion to authorize the Fire Chief to issue a purchase order as presented. Mr. Jamieson seconded the motion. All were in favor, and the motion passed, (5-0).

### **B. Discussion and Possible Action to Authorize the Fire Chief to Issue a Purchase Order for the Purchase of a Rosenbauer FX Commercial Pumper 4X4, Not to Exceed \$450,000 with Equipment- Fire Chief Chuck Wunder**

Chief Wunder presented a request to issue a Purchase Order for the purchase of a Rosenbauer FX Commercial Pumper. Chief Wunder stated that there is a multi-truck discount so the two purchases will be made together. Mr. Katzel made a motion to authorize the Fire Chief to issue a purchase order as presented. Mr. Allen seconded the motion. All were in favor, and the motion passed, (5-0).

### **C. Discussion and Possible Action on Resolution 2021-05, Disposal of Surplus Property- Fire Chief Chuck Wunder**

Chief Wunder presented Resolution 2021-05, a request to dispose of surplus property, shop #7856, which Chief Kosiorowski intends to list at \$50,000. There were no questions. Mr. Katzel made a motion to approve Resolution 2021-05 as it was presented. Mr. Allen seconded the motion. All were in favor, and the motion passed, (5-0).

### **D. Discussion and Possible Action on Purchase of Real Property- Fire Chief Chuck Wunder**

Chief Wunder presented the request to move forward with a second offer on the property located across from Station 152, for a station rebuild, at the sellers' bottom-line price of \$625,000.00. Chief Wunder addressed his concerns with looking at other properties and stated the benefits of this location. Mr. Katzel made the motion to move forward with a contract offer on the property of \$625,000.00. Mr. Jamieson seconded the motion. All were in favor, and the motion passed, (5-0).

**Future Agenda Items: None**

**Announcements:**

**Budget Planning Meeting:** Tuesday, March 23, 2021 at 8:30 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**Regular Board Meeting:** Wednesday, March 31, 2021 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 9:48 A.M.

Respectfully Submitted by:



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Nancy Schuster, Board Clerk  
Green Valley Fire District