

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
August 30, 2023 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Schuster made a motion to approve all items on the consent agenda as presented, Mr. Simmons seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Gabe Buldra –

- 1. July Financial Report-** Gabe Buldra presented the financial report and advised that for the month of July, tax-levy revenue was over budget by \$123,293 at \$165,838, budgeted at \$42,545. Non-tax levy revenue was over budget by \$33,582, at \$183,248, budgeted at \$149,666. Personnel expenses for the month were \$860,312, which was under by \$42,998, budgeted at \$903,310. Buildings and Fleet were over this month by

\$5,990, at \$96,541, budgeted at \$90,551. This month, Communications came in under budget by \$10,267, at \$174,781, budgeted at \$185,048. Managerial came in under budget by \$15,178, at \$87,074, budgeted at \$102,252. For the YTD expense percentages breakdown: Personnel is the largest at 71%, Communications is at 14%, OPS is at 8% and Managerial is at 7%. The District's cash position is at \$9,831,410, which is up from \$9,093,265 this time last year. The District's total debt is up by approximately \$461,551. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder started by thanking Monica Bell, Assistant Chief Kosiorowski, and JVG for the hard work they did during the recent financial audit.
- 2. Legislative Issues-** Chief Wunder noted there were no legislative updates at this time.
- 3. GVFFA Meet & Confer Update-** Chief Wunder informed the group that various clarification items were discussed at the recent Meet and Confer meeting, as well as discussions about implementing a transition team as part of the North Sahuarita Annexation.
- 4. Administrative/Management Update** – Chief Wunder updated the group on plans for a hiring lateral employee from Rural Metro. Chief Wunder also discussed placing an additional peak demand ambulance in service and the possibility of utilizing and training OST's to staff this unit.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of July. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of July. There were no questions, the complete report is on file.

3. **Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of July. There were no questions. The complete report is on file.
4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of July. There were questions asked, and Assistant Chief Kosiorowski answered those questions accordingly. The complete report is on file.

E. FIRE PREVENTION: John O'Campo for Fire Marshal Stiegleiter

1. **Potentials Report** – Mr. O'Campo presented the potential fire loss for the month of July. There was one incident for potential fire loss for the month of July. Potential total loss was estimated at \$600,000, with the actual loss estimated at \$35,000. There were no questions. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of July and Mr. O'Campo shared those details during the presentation. New construction and inspection data were discussed. There were no questions asked. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of July and Mr. O'Campo presented those to the group. There were questions asked and Mr. O'Campo and Mr. Stiegleiter answered those questions accordingly. The complete report is on file.

F. COMMUNITY OUTREACH: Asst. Chief Kosiorowski for L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of July which was presented by Assistant Chief Kosiorowski. There were no questions asked.
2. **I am GVFD-**There was no "I am GVFD" for the month of July.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Resolution 2023-26

Declaration of a Private Sewer Easement- Fire Chief Wunder
Chief Wunder discussed in detail Resolution 2023-26 Declaration of a Private Sewer Easement and requested approval from the Board members in order to proceed with filing it with Pima County. There were no questions asked. Mr. Simmons made a motion to approve Resolution 2023-26 Declaration of a Private Sewer Easement as presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed (5-0).

B. Discussion and Possible Action on Resolution 2023-27 An Intergovernmental Agreement for Shared Services with the Drexel Heights Fire District- Fire Chief Wunder

Chief Wunder presented to the Board Members Resolution 2023-27 an Intergovernmental Agreement for Shared Services with Drexel Heights Fire District. Chief Wunder explained it is a continuation of the previous agreement with no significant changes with a thirty-day out clause. Mr. Jamieson made a motion to approve Resolution 2023-27 as presented. Mrs. Richey seconded the motion. All were in favor and the motion passed (5-0).

C. Discussion and Possible Action on Purchase of 2023 Type-6 Brush Truck from Outback Fire Apparatus- Asst. Chief Kosiorowski

Assistant Chief Kosiorowski requested from the Board approval to purchase a 2023 Type-6 Brush Truck from Outback Fire Apparatus located in Utah. Chief Kosiorowski presented the details of the truck purchase and request approval for \$212,618.36 for the build and taxes. There were no questions asked. Mr. Simmons made a motion to approve the purchase of a 2023 Type-6 Brush Truck in the amount of \$212,618.36 as presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed (5-0).

D. Discussion and Possible Action on the Purchase of a 2024 Staff Truck- Asst. Chief Kosiorowski

Assistant Chief Kosiorowski requested from the Board Members approval to purchase a 2024 Staff Truck in the amount of \$51,952.41. Chief Kosiorowski explained to the Board members that inflation along with supply and demand has increased prices for vehicles. There were some questions asked and Chief Kosiorowski answered those questions accordingly. Mr. Simmons made a motion to approve the purchase of a 2024 Staff Truck in the amount of \$51,952.41. Mr. Jamieson seconded the motion. All were in favor, and the motion passed (5-0).

E. Discussion and Possible Action on Rescheduling the December 27, 2023 Regular Board Meeting to December 13, 2023 at 9 a.m. -Fire Chief Wunder

Chief Wunder requested from the Board members to move the December 27th, 2023 Regular Board Meeting to December 13th. Mr. Simmons made a motion to approve rescheduling the December 27, 2023 Regular Board Meeting to December 13, 2023 as presented. Mrs. Schuster seconded the motion. All were in favor, and the motion passed (5-0).

Executive Session- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)

(7) Discussion or Consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property.

A. Discussion of lease or purchase of real property.

The Board went into Executive Session, the time was 9:37 a.m.

The Regular Board meeting was reconvened at 9:58 a.m.

F. Future Agenda Items: None

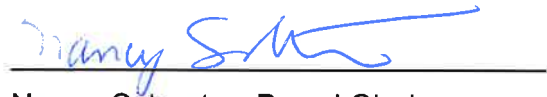
Announcements:

Regular Board Meeting: Wednesday, September 27, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:59 a.m.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District