

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
May 27, 2020 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Clerk Mrs. Nancy Schuster called the Regular Board Meeting to order at 0902 hours. Members of the Board that attended the virtual meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached electronic sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Katzel led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public logged in to the meeting who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting of April 29, 2020 and the Special Board Meeting of May 5, 2020 for approval. Mr. Katzel made a motion to approve both sets of minutes. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey– Mrs. Richey advised that there was no pension board meeting for the month of April.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder -

- 1. Employee/Community Recognition**– Chief Wunder expressed his gratitude and recognized support staff, those who worked hard to earn promotions, and gave recognition to all GVFD staff for their handling and cooperation throughout the ongoing COVID-19 crisis.
- 2. Legislative Issues** – Chief Wunder advised that there are no new major legislative issues. He stated budget and COVID-19 planning will continue to be a primary and ongoing focus.

- 3. GVFFA Meet & Confer Update** – At the last Meet and Confer, Chief Wunder proposed a six-month pilot program for Acting Pay. Labor was agreeable to the plan.
- 4. Administrative/Management Update** – Chief Wunder advised that the budget remains on track and will be finalized today assuming the Board adopts the presented budget. In addition, Administrative Manager Talia Carey is in the process of completing the benefits and payroll transition. Chief Wunder advised that a new hire process is forthcoming. Mrs. Schuster asked which department would be hiring and how many to anticipate. Chief Wunder clarified that it would be 7-10 new hires for DHFD and GVFD, including approximately 5 for GVFD. There were no further questions.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder provided an update on the VECC, advising that the new CAD is being deployed today. There were no questions.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

- 1. Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of April. There were no questions. His report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS Classes. There were no questions. The complete report is on file.
- 3. Training and Communications** – Chief Kosiorowski filed a written report on Training. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Division Chief Kosiorowski-

- 1. Potentials Report** – Fire Marshal Stiegleiter filed a written report on the potential fire loss for the month of April. Chief Kosiorowski presented the data to the Board. There were 2 potential losses. Mrs. Schuster recalled a fire on Cowboy Canyon and asked why it was not on the report; Chief Kosiorowski clarified that it was not considered a structure fire. There were no further questions. The complete report is on file.
- 2. Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of April. There were no questions. The complete report is on file.

- 3. Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of April. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T. Pratt-

- 1. Public Education Events-** Mr. Pratt filed a written report on community and Fire Corps activities for the month of April. There were no questions. The complete report is on file.

E. FINANCIAL UPDATE: Ben Archer-Clowes -

- 1. April Financial Report-** Mr. Archer- Clowes filed a written report for the April financials and went over the details. Mr. Katzel asked how many checks were signed under Chief Wunder's temporary agreed upon authorization, due to the COVID-19 pandemic. Chief Wunder addressed the question and clarified that the authorization to sign checks will expire at the end of June. There were no further questions. The complete report is on file. Mr. Katzel made a motion to accept the financials. Board Chair Tom Allen seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

**A. Discussion and Possible Action on Resolution 2020-07;
Election Resolution- Fire Chief Chuck Wunder**

Chief Wunder presented Resolution 2020-07 to the Board for discussion and possible action. Board members voiced their election challenges, shared their successful strategies, and provided feedback regarding their re-election campaigning approach. Mrs. Schuster made a motion to approve the Resolution as presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0.)

B. Discussion and Possible Action on the Purchase of a 2020 Rosenbauer FX Custom MP3 Commercial Pumper - Division Chief Joey Kosiorowski

Chief Joey Kosiorowski presented a request to the Board to include the purchase of a 2020 Rosenbauer FX Custom MP3 Commercial Pumper. Mr. Katzel asked a question regarding allocation of the 6.1% AZ tax rate. Chief Kosiorowski addressed the question. Mr. Katzel made a motion to approve the Commercial Pumper. Board Chair Tom Allen seconded the motion. All were in favor, and the motion passed, (5-0.)

C. Discussion and Possible Action on Proposed VECC FY 2021 Budget- Fire Chief Chuck Wunder

Chief Wunder presented the VECC FY 2021 Budget to the Board for approval. There were no questions. Mr. Katzel made a motion to approve the proposed VECC budget. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0.)

D. Open Public Hearing of GVFD FY 2021 Budget- Fire Chief Chuck Wunder

Chief Wunder advised the board that GVFD has met the statutory posting requirement for the tentative budget. Per statutory requirements, a public hearing was opened to provide the opportunity for any public comments. There were no comments or questions. Board Member Bill Katzel made a motion to approve the public hearing opening. Board Member Sandi Richey seconded the motion. All were in favor, and the motion passed, (5-0.)

E. Close Public Hearing of GVFD FY 2021 Budget- Fire Chief Chuck Wunder

Chief Wunder stated since there were no questions or comments, the Board could close the public hearing for the GVFD FY 2021 Budget. Mr. Katzel made a motion to approve the public hearing closure. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0.)

**F. Discussion and Possible Ratification of GVFD FY 2021
Budget- Fire Chief Chuck Wunder**

Chief Wunder requested Board approval for the GVFD 2021 Budget ratification. There were no questions. Mr. Katzel made a motion to approve the budget ratification as presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0.)

**G. Discussion and Possible Action on Bond Package for
November 2020 Election- Fire Chief Chuck Wunder**

Chief Wunder presented the 2020 Elections Bond Package for Board approval. Board members asked an array of questions regarding the price for a ladder truck, inquiry regarding where the resource of money would come from, district voting provisions, PR and word to the public for the November ballot. Chief Wunder addressed the questions and made it clear that District funds are not to be used for a bond. They cannot be used for campaigning, mailers, or staff resources. Board Chair Tom Allen made a motion to approve the Elections Bond Package. Mr. Jamieson seconded the motion. All were in favor, and the motion passed, (5-0.)

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, June 24, 2020 at 9:00 A.M. from the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Mrs. Schuster adjourned the meeting at 10:05 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District