

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ December 13, 2023 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Bob Simmons, and Mr. Jeff Jamieson. Mrs. Sandi Richey was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Schuster made a motion to approve all items on the consent agenda as presented, Mr. Simmons seconded the motion. All were in favor and the consent agenda was approved, (4-0).

B. FINANCIAL UPDATE: Steven Rodriguez for Gabe Buldra –

- 1. November Financial Report-** Mr. Rodriguez presented the financial report and advised that for the month of November, tax-levy revenue was over budget by \$284,366 at \$1,826,989, budgeted at \$1,542,623. Non-tax levy revenue was over budget by \$143,115, at \$279,781, budgeted at \$136,666. Personnel expenses for the month were \$796,627, which was under by \$5,960, budgeted at \$802,587. Buildings

and Fleet were under this month by \$8,800, at \$71,223, budgeted at \$80,023. This month, Communications came in over budget by \$11,805, at \$35,103, budgeted at \$23,298. Managerial came in under budget by \$37,693, at \$30,009, budgeted at \$67,702. For the YTD expense percentages breakdown: Personnel is the largest at 81%, Communications is at 7%, OPS is at 7% and Managerial is at 5%. The District's cash position is at \$17,273,441, which is down from \$19,080,345 this time last year. The District's total debt is down by approximately \$454,267. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder thanked everyone who assisted with the grand opening of the new Station 152. Chief Wunder mentioned there were over 800 people in attendance.
- 2. Legislative Issues-** Chief Wunder informed there was no news on legislative issues to report on for this month.
- 3. GVFFA Meet & Confer Update-** Chief Wunder noted Meet and Confer did not meet but were working on lateral hiring at this time.
- 4. Administrative/Management Update** – Chief Wunder informed the group that Beverlee has been promoted to the position of Accounts Clerk Specialist and the Administrative manager Monica will be doing interviews in January to fill the Administrative Support II position.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of November. There were no questions asked. The complete report is on file.
- 2. Health and Wellness/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of November. There were no questions, the complete report is on file.
- 3. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of November. There were no questions. The complete report is on file.

4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of November, There were no questions. The complete report is on file.

E. FIRE PREVENTION: John O'Campo for Fire Marshal Stiegleiter

1. **Potentials Report** – Mr. O'Campo presented the potential fire loss for the month of November. There were two incidents of potential fire loss for the month of November. Total for potential loss was \$1,045,000 actual loss for the month of November was \$640,000. There were no questions asked. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of November and Mr. O'Campo shared those details during the presentation. New construction and inspection data were discussed. There were no questions asked. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of November and Mr. O'Campo presented those to the group. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of November and presented those to the group. There were no questions asked.
2. **I am GVFD-**There was no "I am GVFD" for the month of November.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on the Modification of the Purchase Price of a 2024 Ram 3500 4x4 Ambulance in the Amount of \$13,425 for a total amount of \$245,042-Chief Wunder.

Chief Wunder requested from the Board members an approval for the modification price of a 2024 Ram 3500 4x4 Ambulance in the amount of \$13,425. Chief Wunder explained to the Board members the reason for the price adjustment. There were no questions asked. Mr. Simmons made a motion to approve the modification of the purchase price in the amount of \$13, 425. Mr. Jamieson seconded the motion and the motion passed (4-0).

B. Discussion and Possible Action Regarding Board Officer Positions. – Mr. Tom Allen

Mr. Simmons made a motion to nominate Mr. Allen to maintain his position as Board Chair. Mrs. Schuster seconded the motion for Mr. Allen to maintain his position as Board Chair. All were in favor and the motion passed (3-0).

A. Future Agenda Items: None


Announcements:

Regular Board Meeting: Wednesday, January 31, 2024, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:32 a.m.

Respectfully Submitted by:



Nancy Schuster, Board Clerk
Green Valley Fire District