

## Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
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[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
February 23, 2022, at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Bill Katzel led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** Ms. Valeria Pinon from Bayada Health addressed the Board and relayed information on what she has seen with staffing shortages of nurses and case workers. She provided information on how to educate Green Valley's residents with resources after they are discharged from the hospital.

**CLERK'S REPORT: Board Clerk Schuster** – Board Clerk Schuster presented the minutes from the Regular Meeting of January 26, 2022, and the Board Planning Meeting of February 10, 2022. Mr. Katzel made a motion to approve the minutes as presented. Mr. Jeff Jamieson seconded the motion. All were in favor, and the minutes were approved, (5-0).

**LOCAL PENSION BOARD UPDATE: Mr. Jamieson-** Mr. Jamieson advised the Pension Board did meet on January 24 and voted in Robert Simmons a retired firefighter from Colorado into the Pension Board.

### **REPORTS AND CORRESPONDENCE**

#### **A. CHIEF'S REPORT: Chief Wunder –**

- 1. Employee/Community Recognition-** Chief Wunder started the meeting off recognizing two of the District's Fire Corps members for their service hours. Mr. Kersbergen has reached 500 hours and was awarded his service pin. Chief Wunder then introduced Ann Birch and awarded her the Fire Chief's Coin of Excellence for 5800 hours. He thanked them both for their outstanding service and dedication to the District and community. Chief Wunder went on to thank both Chief William Rowe and Chief Joey Kosiorowski for their outstanding work with the funeral arrangements for Retired Fire Captain John Lane on February 11, 2022.

2. **Legislative Issues** – Chief Wunder noted that introduction of new bills closed last Friday and there were approximately 1700 new bills introduced. Chief Wunder stated HCR 2004, which is a 1/10<sup>th</sup> sales tax increase bill, is the most instrumental for Fire Districts but has seen some setbacks thus far.
3. **GVFFA Meet & Confer Update** – Chief Wunder noted that Meet and Confer did meet this past week. He stated they went over a leadership model with the MOU and assigned Josh Dyer to be assisting with benefits for the District.
4. **Administrative/Management Update** – Chief Wunder stated health insurance is the big concern this year with cost increases coming in at 14.3%. Chief Wunder did note that the District is still looking at other options for health coverage but hopes the District will not have to switch providers.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated there was nothing new to report.

**B. OPERATIONS REPORT: Division Chief Kosiorowski-**

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of January. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of January. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of January. There were no questions. The complete report is on file.

**C. FIRE PREVENTION: Fire Marshal Stiegleiter**

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was no incident for potential fire loss for the month of January. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of January and shared these details during the presentation. New construction, inspection data, and permits were all discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of January. There were no questions. The complete report is on file.

#### **D. COMMUNITY OUTREACH: L.T Pratt**

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of January as well as a detailed report of Community Services. He touched on activities that Fire Corps and Cert are a part of as well as new changes coming to Community Services. There were no questions. The complete report is on file.
- 2. I am G.V.F.D-** Mr. Pratt introduced HR Coordinator Madison Aubuchon who gave an "I am GVFD" presentation for those in attendance.

#### **E. FINANCIAL UPDATE: Gabe Buldra –**

- 1. January Financial Report-** Mr. Buldra advised that for the month of January, tax-levy revenue was over budget by \$73,938.00, at \$316,851.00, budgeted at \$242,913.00. Non-tax levy revenue was over budget by \$27,165.00, at \$135,238.00, budgeted at \$108,073.00. Personnel expenses for the month were at \$705,385.00, which was under budget by \$79,809.00, budgeted at \$785,194.00. Buildings and Fleet were under budget this month by \$22,753.00, at \$36,152.00, budgeted at \$58,906.00. This month, Communications came in over budget by \$1,418.00, at \$14,298.00, budgeted at \$12,880.00. Managerial came in under budget by \$24,475.00, at \$51,416.00, budgeted at \$75,891.00. For the YTD expense percentages breakdown: Personnel is the largest at 83.0%, Communications is at 7.0%, OPS is at 4.0% and Managerial is at 6.0%. The District's cash position is at \$15,697,894.00, which is up from \$ 8,755,289.00 this time last year. The District's total debt is up by approximately \$20,963,935.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

**OLD BUSINESS-** None

#### **NEW BUSINESS –**

- A. Discussion and Possible Action on Resolution 2022-03; Annexation of the Cutter Residence in Stone House- Division Chief Kosiorowski**  
Chief Kosiorowski presented a simple Annexation of the Cutter residence in Stone House. There were no questions. Mr. Katzel made a motion to approve Resolution 2022-3 as it was presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

**B. Presentation by CORE Construction- Selected Builder for New Fire Station 152.**

Chief Wunder and Chief Kosiorowski requested that Item B be tabled. Chief Kosiorowski gave a brief update on the construction process and did advise the Board that at this time the building is over budget. He did advise everything is still moving forward with permits and building designs.

**Future Agenda Items:** None

**Announcements:**

**Regular Board Meeting:** Wednesday, March 30, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 10:20 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District