

Green Valley Fire District

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Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
September 27, 2023 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Simmons made a motion to approve all items on the consent agenda as presented, Mrs. Schuster seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Gabe Buldra –

- 1. July Financial Report-** Gabe Buldra presented the financial report and advised that for the month of August, tax-levy revenue was under budget by \$4,361 at \$34,237, budgeted at \$38,598. Non-tax levy revenue was over budget by \$193,826, at \$330,492, budgeted at \$136,666. Personnel expenses for the month were \$1,122,123, which was over by \$32,257, budgeted at \$1,089,866. Buildings and Fleet were under this month by

\$25,423, at \$46,412, budgeted at \$71,835. This month, Communications came in under budget by \$30,195, at \$15,368, budgeted at \$45,563. Managerial came in under budget by \$30,437, at \$22,473, budgeted at \$52,910. For the YTD expense percentages breakdown: Personnel is the largest at 81%, Communications is at 8%, OPS is at 6% and Managerial is at 5%. The District's cash position is at \$13,599,147, which is up from \$14,909,175 this time last year. The District's total debt is up by approximately \$421,908. There was a question asked by a Board member and Mr. Buldra answered that question accordingly. Mr. Simmons made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

- 1. Employee/Community Recognition** – Chief Wunder started off by introducing Dan Cady with the Employer Support of The Guard and Reserve, who presented Deputy Chief Van Alstine with a Patriotic Employer award. Captain Corey Potter assisted in presenting the award, as well as giving the nomination for this accomplishment.
- 2. Legislative Issues-** Chief Wunder informed the group that there were no new legislative updates at this time.
- 3. GVFFA Meet & Confer Update-** Chief Wunder updated the group that a letter went out to Rural Metro regarding lateral transfers in preparation for hiring in 2024.
- 4. Administrative/Management Update** – Chief Wunder provided a brief explanation of the District's revenue stream and why tax collections are low until November and how the District manages this shortfall.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of August. There were no questions asked. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of August. There were no questions, the complete report is on file.
- 3. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of August. There were no questions. The complete report is on file.

4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of August. There were no questions. The complete report is on file.

E. FIRE PREVENTION: John O'Campo for Fire Marshal Stiegleiter

1. **Potentials Report** – Mr. O'Campo presented the potential fire loss for the month of August. There were no incidents for potential fire loss for the month of August. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of August and Mr. O'Campo shared those details during the presentation. New construction and inspection data were discussed. There were no questions asked. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of August and Mr. O'Campo presented those to the group. There were no questions. The complete report is on file.

F. COMMUNITY OUTREACH: Asst. Chief Kosiorowski for L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of August which was presented by Assistant Chief Kosiorowski. There were no questions asked.
2. **I am GVFD-** Firefighter Cole Franks was this month's special presentation for I am GVFD. Cole shared a brief verbal presentation on his background, previous employment history, and his time with GVFD. There were no questions from the Board.

OLD BUSINESS- None

NEW BUSINESS – None

A. Future Agenda Items: None

Announcements:

Special Board Meeting: Monday, October 2, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, October 25, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:26 a.m.

Respectfully Submitted by:



Nancy Schuster, Board Clerk
Green Valley Fire District