

## Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
520/625.9400  
[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
April 28, 2021 at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mrs. Richey led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the Board.

**CLERK'S REPORT: Board Clerk Schuster** – Board Clerk Schuster presented the minutes from the Regular Meeting of March 31, 2021. Mr. Katzel made a motion to approve the minutes as presented. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

**LOCAL PENSION BOARD UPDATE: Mrs. Richey-** Mrs. Richey advised that the pension board did not meet in the month of March.

### **REPORTS AND CORRESPONDENCE**

#### **A. CHIEF'S REPORT: Chief Wunder –**

- 1. Employee/Community Recognition-** Chief Wunder stated that the District and the Board received recognition from the Green Valley Council for our efforts on the vaccination PODs.
- 2. Legislative Issues** – Chief Wunder advised that the commercial property tax rate bill has passed. This will change the rate from 18% to 17% over two years, half this year and half next. This will also allow Fire District's to increase their cap rates over the next two years, increasing incrementally, to 3.37 the first year, and 3.50 the second. Another bill that passed and was signed, was the presumptive cancer bill. The bill will also include post retirement Firefighters. The District will see a 57% increase in Workers Compensation which will be roughly a \$75,000 hit for the District. In the budget reconciliation bills, Senator Boyer has noted that he would like to see \$20 million set aside for funding the Firefighter Cancer initiative. Chief

Wunder also wanted to make note that the COP bill officially passed, which provides options for Fire Districts to use COPS to help pay off pension liability.

3. **GVFFA Meet & Confer Update** – Chief Wunder advised that there was no meeting for the month of March.
4. **Administrative/Management Update** – Chief Wunder stated the District is working with the architect on the station project and the architect is concerned about an existing easement for a sewer line on the adjacent property. The District's attorneys are working on trying to get the current owner of the easement to release rights to the District. Chief Wunder advised that Chief Rowe has been working on the upcoming academy, which should start in August. Chief Wunder noted that the District is planning on hiring for a part time community services position and will start looking to fill that opening soon. Chief Wunder also mentioned that the District is starting to look at opening back up for public education and discussed what changes will need to be made with programs such as Fire Corps and the CPR training.
5. **Valley Emergency Communication Center (VECC) Update** –Chief Wunder stated there is nothing new to report.

#### **B. OPERATIONS REPORT: Division Chief Kosiorowski-**

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of March. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes, stating the District still has not opened for public classes. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of March. Chief Kosiorowski noted there was multiple trainings for the month of March such as wildland refreshers and the roll out of Image Trend. There were no questions. The complete report is on file.

#### **C. FIRE PREVENTION: Fire Marshal Stiegleiter-**

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was one potential fire loss for the month of March at a loss of \$10,000. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of March. Mr. Stiegleiter stated two of the inspectors will be attending a class to get their Inspector II certificates. There were no questions. The complete report is on file.

3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of March. There were no questions. The complete report is on file.

**D. COMMUNITY OUTREACH: Division Chief Kosiorowski reporting for L.T Pratt-**

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of March which Chief Kosiorowski presented. There were no questions. The complete report is on file.

**E. FINANCIAL UPDATE: Gabe Buldra –**

1. **March Financial Report-** Mr. Buldra advised that for the month of March, tax-levy revenue was over budget by \$38,248.00, at \$833,425.00, budgeted at \$795,177.00. Non-tax levy revenue was over budget by \$135,307.00, at \$226,505.00, budgeted at \$91,198.00. Personnel expenses for the month were at \$662,853.00, which was under budget by \$1,815.00, budgeted at \$664,668.00. Buildings and Fleet were over budget this month by \$30,522.00, at \$87,667.00, budgeted at \$57,145.00. This month, Communications came in under budget by \$801.00, at \$185,917.00, budgeted at \$186,718.00. Managerial came in under budget by \$12,037.00, at \$48,214.00, budgeted at \$60,251.00. From a YTD perspective, total revenues are at \$10,209,086.00, which puts us over budget by \$887,415.00, budgeted at \$9,321,671.00. For the YTD expense percentages breakdown: Personnel is the largest at 78.0%, Communications is at 11.0%, OPS is at 6.0% and Managerial is at 5.0%. The District's cash position is at \$7,043,761.00, which is up from \$ 5,563,558.00 this time last year. The District's total debt is down by approximately \$570,170.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

**OLD BUSINESS-** None

**NEW BUSINESS –**

**A. Discussion and Possible Action on Replacing Shop 4947- Division Chief Kosiorowski**

Chief Kosiorowski briefly discussed replacing shop 4947, a Fire Prevention truck with roughly 147,000 miles on it, with a 2022 Chevy Silverado 1500, purchase price not to exceed \$40,000. Mrs. Richey made a motion to approve replacing shop 4947 with a 2022 Chevy Silverado. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

**B. Discussion and Possible Action on Replacing Shop 6824- Division Chief Kosiorowski**

Chief Kosiorowski briefly discussed replacing shop 6824, an Operations truck with roughly 158,000 miles on it, with a 2022 Chevy Silverado 2500, purchase price not to exceed \$48,000. Mrs. Richey made a motion to approve replacing shop 6824 with a 2022 Chevy Silverado. Mrs. Schuster seconded the motion. All were in favor, and the motion passed, (5-0).

**Future Agenda Items:** None

**Announcements:**

**Board Budget Planning Meeting:** Wednesday May 19, 2021 at 8:30 A.M. at the Green Valley Fire District Headquarters/ Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**Regular Board Meeting:** Wednesday, May 26, 2021 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 9:35 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District