

## Green Valley Fire District

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[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
April 26, 2023 at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Mr. Jeff Jamieson, Sandi Richey, and Mr. Bob Simmons. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the board.

### **REPORTS AND CORRESPONDENCE**

**A. Consent Agenda-** Mr. Simmons made a motion to approve all items on the consent agenda as presented, Mrs. Schuster seconded the motion. All were in favor and the consent agenda was approved, (5-0).

#### **B. FINANCIAL UPDATE: Gabe Buldra –**

- 1. March Financial Report-** Gabe Buldra presented the financial report and advised that for the month of March, tax-levy revenue was under budget by 165,699 at \$719,532, budgeted at \$885,231. Non-tax levy revenue was over budget by \$183,126, at \$311,026, budgeted at \$127,900. Personnel expenses for the month were \$1,078,925, which was under by \$75,937, budgeted at \$1,154,862. Buildings and Fleet were over this month by

\$27,156, at \$107,969, budgeted at \$80,813. This month, Communications came in under budget by \$1,380, at \$187,998, budgeted at \$189,378. Managerial came in over budget by \$3,971, at \$81,074, budgeted at \$77,103. For the YTD expense percentages breakdown: Personnel is the largest at 77%, Communications is at 9%, OPS is at 9% and Managerial is at 5%. The District's cash position is at \$16,628,855, which is up from \$15,489,226 this time last year. The District's total debt is down by approximately \$1,444,450. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Jamieson seconded the motion. All were in favor, and the financials were approved, (5-0).

### **C. CHIEF'S REPORT: Chief Wunder**

- 1. Employee/Community Recognition** – Chief Wunder started off by thanking the crews for doing a great job helping with probationary Firefighter training. He emphasized that they are doing a great job, particularly given the large number of probationary firefighters. Next, Chief Wunder recognized Monica, Madison, and Beverlee for Administrative Professionals Day and thanked them for all they do for the District. Finally, Chief Wunder recognized Chief Kos for accepting the Peace Ambassador certificate of appreciation from the Rotary club and noted that this is a significant level of recognition from Rotary International.
- 2. Legislative Issues** – Chief Wunder started off with a summarization and informed the group that there are 1632 bills that were introduced thus far, 156 bills have been passed. 93 bills have been signed, and 63 bills have been vetoed. He noted that there are still a couple of key pending items and will report on those when more information is available. Chief Wunder noted that with the departure of one legislative members in both the House and Senate that action had slowed considerably at the Legislature.
- 3. GVFFA Meet & Confer Update** – Captain Thomas Beckel spoke on behalf of Meet & Confer and thanked the Board members for approving recent pay rate increases and for their continued support. Thomas Beckel also noted they are working on ideas on how to recruit more Firefighters.
- 4. Administrative/Management Update** – Chief Wunder started off by informing the group that Madison has been finalizing insurance renewals and wrapping that up. He also informed that Blue Cross Blue Shield is the new benefits provider for this year. Chief Wunder also noted that the

circulation of petitions for the annexation project started on April 16<sup>th</sup> and will report more in detail about the progress in the coming months.

#### **D. OPERATIONS REPORT: Assistant Chief Kosiorowski**

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of March. There were questions asked and Chief Kosiorowski answered those accordingly. The complete report is on file.
- 2. Nurse Practitioner Response Unit/ BLS –** Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of March. There were no questions, the complete report is on file.
- 3. Training and Communications –** Asst. Chief Kosiorowski filed a written report on Training for the month of March. There were no questions. The complete report is on file.
- 4. Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of March. There were no questions asked. The complete report is on file.

#### **E. FIRE PREVENTION: Fire Marshal Stiegleiter**

- 1. Potentials Report –** Fire Marshall Stiegleiter presented on the potential fire loss for the month of March. Fire Marshal Stiegleiter stated there was one incident for potential fire loss for the month of March. The total loss was estimated at \$300,000. The complete report is on file. There were no questions asked.
- 2. Prevention Activities Report –** Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of March and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.

3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of March. There were questions asked and Fire Marshal Stiegleiter answered those questions accordingly. The complete report is on file.

#### **F. COMMUNITY OUTREACH: L.T Pratt**

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of March. The complete report is on file.
2. **I am GVFD-**There was no "I am GVFD" for the month of March.

**OLD BUSINESS-** None

#### **NEW BUSINESS –**

##### **A. Discussion and Possible Action on an Ambulance Housing Agreement with American Medical Response (A.M.R.)**

Chief Wunder presented to the Board members the A.M.R. Housing agreement, he noted that this was a standard agreement. Mr. Jamieson made a motion to approve the Ambulance Housing Agreement with American Medical Response as presented. Mrs. Richey seconded the motion. All were in favor and the motion passed (5-0).

##### **B. Discussion and Possible Action on Proposed VECC FY 2024 Budget.**

Chief Wunder presented to the Board members the proposed VECC FY 2024 budget. Mr. Simmons made a motion to approve the VECC FY 2024 budget as presented, Mrs. Schuster seconded the motion. All were in favor and the motion passed (5-0).

##### **C. Discussion and Possible Action on Proposed GVFD FY 2024 Budget**

Chief Wunder presented the proposed GVFD FY 2024 Budget to the Board members, he noted that by statute the District is required to post the proposed budget for 20 days prior to holding a public hearing on the budget. Should the draft be approved,

there will be a public hearing at the May 31<sup>st</sup>, 2023 board meeting. Mr. Simmons made a motion to approve the GVFD FY 2024 tentative budget as presented; Mrs. Schuster seconded the motion. All were in favor and the motion passed (5-0)

**Future Agenda Items:** None

**Announcements:**

**Regular Board Meeting:** Wednesday, May 31, 2023, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 9:57 a.m.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Nancy Schuster", written over a horizontal line.

Nancy Schuster, Board Clerk  
Green Valley Fire District