

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ March 27, 2024 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Nancy Schuster, Paul Ober, Bob Simmons, and Mr. Jeff Jamieson. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Schuster made a motion to approve all items on the consent agenda as presented, Mr. Jamieson seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Gabriel Buldra

1. February Financial Report- Mr. Buldra presented the financial report and advised that for the month of February, tax-levy revenue was over budget by \$61,078 at \$741,578, budgeted at \$680,500. Non-tax levy revenue was over budget by \$65,507, at \$202,273, budgeted at \$136,766. Personnel expenses for the month were \$975,665, which was under by \$91,953, budgeted at \$1,067,618. Buildings and Fleet were over this month by \$21,740, at \$93,515, budgeted at \$71,775. This month, Communications came in under budget by

\$11,934, at \$11,364, budgeted at \$23,298. Managerial came in under budget by \$34,138 at \$26,064, budgeted at \$60,202. For the YTD expense percentages breakdown: Personnel is the largest at 81%, Communications is at 7%, OPS is at 7% and Managerial is at 5%. The District's cash position is at \$13,189,140 which is down from \$17,427,882 this time last year. The District's total debt is up by approximately \$473,758. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Ober seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder

1. Employee/Community Recognition – GVFD received a Certificate of Achievement in Excellence in Financial Reporting from our annual audit, for FY 2022. Chief Wunder recognized those involved for their efforts in receiving the certificate; Finance Director, Gabe Buldra, along with recognition given to our Administrative Manager, Monica Bell, as well as the whole organization.

Fire Corp Volunteer Coordinator Kevin McNichols was recognized for the Fire Corp Awards Banquet he coordinated, held on March 24, 2024, with nearly 70 people in attendance.

2. Legislative Issues- Chief Wunder provided an update on legislative issues pertinent to GVFD. This included an update on the number of bills introduced, passed, and vetoed to date. Chief Wunder also provided an update on HB 2719 and the impact this bill could have on fire districts. There were two questions asked and Chief Wunder answered those questions accordingly.

3. GVFFA Meet & Confer Update- Chief Wunder informed the group that Meet and Confer met this past month and discussed revisions to our Acting Pay policies and issues related to MOU. The MOU is up for renewal in June. He mentioned there are no conflicts, however, they will be working on updates and modifications to reflect how certain things are carried out in the District.

4. Administrative/Management Update – Chief Wunder informed that we are currently in the budget season and working diligently to prepare for the FY 2025 budget. We are still waiting for a few key numbers before we make much more progress on the budget. Chief recognized Madison for her recruiting efforts. We have 13 Rural Metro laterals and hired 12 additional employees. Chief Wunder advised that Chief Kos and Captain Taormina are hard at work ensuring that we have all the resources we need to make the transition into Station 154, this includes: furniture, equipment, tools, workout equipment and station supplies needed to go operational.

Our application to modify our CON is moving forward with the Arizona Department of Health Services. The Chief received notice on Friday, March 22, 2024, that this has been sent to the Director for approval. We are one of the first applicants to go through the new process. The Director has until early July to rule on the application.

Wildland Season is upon us. Our crews are out conducting the annual refresher training. Chief Kos is already supporting several fires around the country in his role on the Remote Incident Support Team as a Planning Section Lead. No questions.

D. OPERATIONS REPORT: Assistant Chief Kosiorowski

1. Response Data- Asst. Chief Kosiorowski filed a written report with response and transport data for the month of February. There were no questions asked. The complete report is on file.

2. Health and Wellness/ BLS – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of February. There were no questions, the complete report is on file.

3. Training and Communications – Asst. Chief Kosiorowski filed a written report on Training for the month of February. There were no questions. The complete report is on file.

E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter

1. Potentials Report – Mr. Stiegleiter presented the potential fire loss for the month of February at zero loss for the month of February. There were no questions asked.

2. Prevention Activities Report – Mr. Stiegleiter filed a written report on the inspections and activities for the month of February and shared those details during the presentation. New construction and inspection data were discussed. There was a question asked, Mr. Stiegleiter answered that question accordingly. The complete report is on file.

3. **Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of January and presented those to the group. There was one question asked Mr. Stiegleiter answered accordingly.

The complete report is on file.

F. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of February and presented those to the group. There were no questions asked.
2. **I AM GVFD-** Mr. Pratt presented a slide to our 2024 Fire Corp "Outstanding Members," Ellen Brancazaio, David Vleck, and Denny Mart. Mr. Pratt also presented a video of emergency calls and the hard work that our employees complete each day out on the field. Recognizing all GVFD first responders, administrators, and the GVFD Team. There were no questions asked.

OLD BUSINESS- None

NEW BUSINESS-

A. Discussion and Possible Action of Resolution 2024-01- Chief Wunder

Chief Wunder presented the background history of this item including why a name change is being requested. Chief Wunder stated that he had been working with Board Member Jamieson on bringing a list of possible names to the Board for consideration. Chief Wunder also mentioned that legal counsel suggested that the District consider using a "Trade Name" to start this process and ensure there were not significant issue with a new name. Chief Wunder noted that the Resolution presented would authorize him to move forward with pursuing a "Trade Name" for the District. After Chief Wunder made comments, Board Member Jamieson briefly discussed the process of gathering names and how the recommended names were reduced to five. Mr. Jamieson did mention that any name could be considered and that these were just the recommended names. Mr. Jamieson then made a motion to approve the Trade Name "Santa Rita Fire District" Chair Allen seconded the motion. At this point discussion occurred over the various options and Board member preferences. After this discussion, Chair Allen asked if there were other motions or suggestions for a name change. With no other motions or suggestions, Chair Allen called for the question. The motion was to approve Santa Rita Fire District as a Trade Name for the Green Valley Fire District. Motion made by Jamieson, motion seconded by Chair Allen and the

motion passed (5-0). Chief Wunder then reminded the Board that this was only one part of the Resolution and that they still needed to vote on Approval of Resolution 2024-01 as this authorized him to move forward with the Trade Name. Chair Allen made a motion to adopt Resolution 2024-01. Mrs. Schuster seconded the motion and the motion passed (5-0).

A. Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, April 24, 2024, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 9:47a.m.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District