

Green Valley Fire District

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Green Valley, Arizona 85622-8222
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www.gvfire.org

Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
November 18, 2021, at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Board Clerk Schuster – Board Clerk Schuster presented the minutes from the Regular Meeting of October 27, 2021, and the Minutes from the Board Planning Meeting of November 2, 2021. Mr. Katzel made a motion to approve both sets of minutes as presented. Mrs. Richey seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mr. Jamieson- Mr. Jamieson advised the Pension Board did not meet for the month of November.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder –

- 1. Employee/Community Recognition-** Chief Wunder wanted to recognize Station 153 for being awarded the Top First Responder for the Reader's Choice Awards sponsored through the Green Valley News and Sun.
- 2. Legislative Issues** – Chief Wunder noted that AFDA is starting to move back into the season for planning its legislative agenda. AFDA is working with the PFFA to propose a 1/10th sales tax increase across the state of Arizona. If this were to pass it could raise roughly \$150-\$175 million dollars for Fire Districts around the state.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised that they did not meet due to the funeral for DHFD.

4. **Administrative/Management Update** – Chief Wunder advised that the District has selected a builder for the Station project. Chief Wunder stated he will arrange for the builders, Core Construction, to come in December or January to introduce them to the Board. Chief Wunder noted that the rise in the price of supplies is a concern for the build.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated the CAD is fully up and running, he noted they are having a few concerns with the mapping on the CAD that is being addressed.

B. OPERATIONS REPORT: Chief Wunder for Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of October which Chief Wunder presented. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes which Chief Wunder presented. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of October, which Chief Wunder presented. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Marshal Stiegleiter stated there was one incident for potential fire loss for the month of October. Total loss was estimated at \$2,650,000.00 There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of October and shared these details during his presentation. New construction, inspection data, and permits were all discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of October. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH Chief Wunder and Kevin McNichols for L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of October which Chief Wunder and Kevin McNichols presented. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** There was no “I Am G.V.F.D” presentation for the month.

E. FINANCIAL UPDATE: Gabe Buldra –

- 1. October Financial Report-** Mr. Buldra advised that for the month of October, tax-levy revenue was over budget by \$791,740.00, at \$3,384,798.13, budgeted at \$2,593,058.00 Non-tax levy revenue was over budget by \$22,329.00, at \$130,402.00, budgeted at \$108,073.00 Personnel expenses for the month were at \$805,123.00, which was under budget by \$18,024.00, budgeted at \$823,148.00. Buildings and Fleet were under budget this month by \$32,912.00, at \$25,993.60, budgeted at \$58,906.00. This month, Communications came in over budget by \$50.00, at \$12,930.00, budgeted at \$12,880.00. Managerial came in under budget by \$48,643.00, at \$35,247.99, budgeted at \$83,891.00. For the YTD expense percentages breakdown: Personnel is the largest at 81.0%, Communications is at 10.0%, OPS is at 4.0% and Managerial is at 5.0%. The District's cash position is at \$16,280,018.00, which is up from \$ 8,286,360.00 this time last year. The District's total debt is up by approximately \$1,951,130.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Approval of District Audit Presentation- Beach Fleischman, PC- Mrs. Lydia Hunter

Mrs. Hunter attended remotely and presented the audit presentation to the Board. Mrs. Hunter advised there were no difficulties working with management or District staff and thanked everyone for their cooperation. The District's audit complied with GASB standards. Beach Fleishman provides GVFD with an unmodified, clean opinion which is the highest rating GVFD could have received. Mrs. Hunter then went into specifics on each section of the presentation and gave a breakdown on internal controls. There were no questions. Mr. Katzel made a motion to accept the District audit presentation as it was presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

**B. Discussion and Possible Action on Resolution 2021-14;
Annexation of the Marrow Residence in Stone House- Chief
Wunder for Division Chief Kosiorowski**

Chief Wunder presented a simple Annexation of the Marrow residence in Stone House. There were no questions. Mr. Katzel made a motion to approve Resolution 2021-14 as it was presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, December 15, 2021, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:00 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District