

## Green Valley Fire District

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
520/625.9400  
[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
November 30, 2022 at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mrs. Sandi Richey, and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Bill Katzel led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the board.

### **REPORTS AND CORRESPONDENCE**

**A. Consent Agenda-** Mr. Katzel made a motion to approve all items listed on the Consent Agenda for the month of October, Mrs. Richey seconded the motion. All were in favor, and the Consent Agenda items were approved, (5-0).

#### **B. FINANCIAL UPDATE: Gabe Buldra –**

- 1. October Financial Report-** Mr. Buldra advised that for the month of October, tax-levy revenue was under budget by \$1,049,270, at \$2,590,438, budgeted at \$3,639,708. Non-tax levy revenue was over budget by \$108,673, at \$218,573, budgeted at \$109,900. Personnel expenses for the month were at \$712,533, which was under by \$11,316, budgeted at \$723,849. Buildings and Fleet were over this month by \$15,027, at \$75,234, budgeted at \$60,207. This month, Communications came in under budget by \$9,914, at \$22,464, budgeted at \$32,378.

Managerial came in under budget by \$11,656, at \$79,697, budgeted at \$91,353. For the YTD expense percentages breakdown: Personnel is the largest at 77%, Communications is at 10%, OPS is at 7% and Managerial is at 6%. The District's cash position is at \$18,115,610, which is up from \$16,280,018 this time last year. The District's total debt is down by approximately \$345,623. There were questions asked from the Board members and Mr. Buldra answered those questions appropriately. Mr. Katzel made a motion to approve the financials as presented. Mrs. Richey seconded the motion. All were in favor, and the financials were approved, (5-0).

#### **C. CHIEF'S REPORT: Chief Wunder**

1. **Employee/Community Recognition** – Chief Wunder presented members of Fire Corp with pins of recognition for hitting milestones of volunteer service hours. Steve Bailey and Amy Rosenberg 500 hours served, Peggy Cederstrom 2500 hours served, Chuck Hill 3000 hours served, and Peggy Allen 4500 hours served.
2. **Legislative Issues** – Chief Wunder informed that there were no legislative updates for October.
3. **GVFFA Meet & Confer Update** – Chief Wunder informed the group that Meet & Confer will be wrapping up the last of the policy updates in December.
4. **Administrative/Management Update** – Chief Wunder noted the only update was the budget process will be starting soon.

#### **D. OPERATIONS REPORT: Assistant Chief Kosiorowski**

1. **Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of October. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of October. There were no questions, the complete report is on file.
3. **Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of October. There were no questions. The complete report is on file.
4. **Bond Project Update-** Asst. Chief Kosiorowski filed a written report on the Bond Project Update for the month of October. There were no questions. The complete report is on file.

#### **E. FIRE PREVENTION: Fire Marshal Stiegleiter**

1. **Potentials Report** – Fire Marshall Stiegleiter presented on the potential fire loss for the month of October. There was one incident for potential fire loss for the month of October. Total loss was estimated at \$220,000. There were no questions. The complete report is on file.
2. **Prevention Activities Report** – Fire Marshall Stiegleiter filed a written report on the inspections and activities for the month of October and shared those details during the presentation. New construction and inspection data were discussed. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshall Stiegleiter filed a written report on new construction activities for the month of October and discussed updates on current construction projects, which included photo updates on the Quail Creek Fitness Center and Sales office, Planet Fitness, Valley Verde Veterinarian, Arizona Radiology, and the La Posada maintenance building. There were no questions. The complete report is on file.

#### **F. COMMUNITY OUTREACH: L.T Pratt**

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of October. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** Mr. Pratt presented a PowerPoint slide show on Board Member Bill Katzel, who was recognized as “I am GVFD” for this month.

**OLD BUSINESS-** None

#### **NEW BUSINESS –**

##### **A. Resolution 2022-24. Resolution in Appreciation of Board Member William Katzel.**

Chief Wunder requested from the Board Resolution 2022-24 in Appreciation and Recognition of Board member William Katzel for his 12 years of service, leadership, and dedication to the Green Valley Fire District. Mrs. Richey made a motion to approve Resolution 2022-24. Mrs. Schuster seconded the motion, all were in favor, and the motion passed, (4-0).

**B. Swearing in of Board Members Tom Allen and Robert Simmons.**

Nancy Schuster, Board Clerk swore in Board members Tom Allen and Robert Simmons.

**Executive Session- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)**

1. For discussion and Consultation with the Attorney for Legal Advice Regarding the Provision of Public Safety Services.

**There will be no action taken during the Executive Session.**

Mr. Katzel made a motion to move into Executive Session for discussion and Consultation with the Attorney for legal advice regarding the provision of Public Safety Services. Mrs. Richey seconded the motion. All were in favor, (5-0). The regular board meeting went into recess, for an executive session at 9:39 A.M

The Regular Board Meeting was reconvened at 10:50 a.m.

**Future Agenda Items:** None

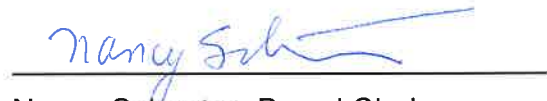
**Announcements:**

**Regular Board Meeting:** Wednesday, December 14, 2022, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

## **ADJOURN**

There being no further business, Board Chair Allen adjourned the meeting at 10:53 a.m.

Respectfully Submitted by:



Nancy Schuster, Board Clerk  
Green Valley Fire District